



Chairman's Centenary Fund

This one-off grant fund has been established by the Chairman of West Dorset District Council to support projects and events to commemorate the anniversary of the ending of the First World War.

A total budget of £10,000 has been set aside for this Fund and the scheme is likely to be oversubscribed.

Who can apply?

- Town and parish councils.
- Constituted community groups or charitable organisations.

How much funding is available?

- The total budget for the Fund is £10,000.
- The minimum grant that can be applied for is £250 and the maximum grant is £500.
- Only one grant can be awarded per organisation or project.
- Applicants are encouraged to raise partnership funding although this is not essential.

What is eligible for funding?

- Only events or projects that take place within the West Dorset district will be funded.
- Projects/events that are part of the curricular activity in schools **are not** eligible for funding.

How does the application process work?

- Complete the application form and send it to the district council's Leisure & Tourism team – either by post or via email to: leisurewdwp@dorset.gov.uk
- The deadline for applications is 11th June 2018.
- Applications will be assessed and applicants notified of the council's decision by 13th July 2018.
- All applicants will be notified of the decision by email.

What happens if the grant is approved?

- Applicants will be notified of the decision.
- Grants are usually claimed after the project or event has taken place.
- Copies of receipts or invoices showing expenditure incurred need to be sent when claiming the grant.
- The support of West Dorset District Council for your project (if a grant is awarded) should be acknowledged in any publicity or information about your project.

APPLICATION FORM – CHAIRMAN’S CENTENARY FUND

About the applicant

Name of organisation making the application:

Address of organisation:

Tel:

Email:

What type of organisation is this (e.g. charity, community group, club)?

Please provide the contact details for the person submitting this application and who can be contacted if further information is required.

Name and address (if different from above):

Tel:

Email:

About the project

Describe the project or activity that will take place if you receive a grant:

What is the aim of the project?

How will the project commemorate of the centenary?

Please estimate the expenditure for the project

Description	Amount
Total	

Please state how you propose to finance the project

Source of funding	Confirmed? (Y/N)	Amount
Total		

What is the total amount requested from WDDC Centenary Fund?

Data Protection Act 1998

West Dorset District Council (the Data Controller) will use and manage the personal information supplied on this form for the purposes of processing your application. All personal data about you that is held for these purposes is treated in confidence and will not be disclosed to any third party outside of the Council.

The above Act gives you the right to see your personal information that we hold about you. For further details contact the Council's Corporate Data Protection Officer, IT Division, South Walks House, South Walks Road, Dorchester DT1 1UZ or ask for an information leaflet at any of the Council's reception desks.

Declaration

Please complete the following:

I would like to apply for financial assistance from the Chairman's Centenary Fund. All the information supplied is accurate to the best of my knowledge. I understand that submission of this form does not mean that a grant will be awarded automatically. I understand that details of my application will be available for public inspection.

Signed:

Official Position:

Date:

Please check that you have enclosed the following additional information with this form – we need this in order to process your application:

- Price lists or estimates

After assessing your application we may ask you to provide:

- Supporting letter from your local Town/Parish Council
- A copy of your organisation/club's constitution

Send your completed application form and supporting documents to:

Economy, Leisure & Tourism Division
West Dorset District Council
South Walks House
South Walks Road
Dorchester, DT1 1UZ

Tel: 01305 252263 Email: leisurewdwp@dorset.gov.uk Website: www.dorsetforyou.com