



MINUTES OF THE COUNCIL MEETING 9 JANUARY 2017

COMRADES HALL

PRESENT: Cllr. Rowland Hibbard (Chairman), Cllr. David Leader (Vice Chairman), Cllr. Tim Bassett, Cllr. Steve Chubb, Cllr. David Chumbley, Cllr. Lloyd Curtis, Cllr. Andrew Frampton, Cllr. Brian Hedditch, Cllr. Jacqui Sewell, Cllr. Roger Smith.

ATTENDANCE: Councillor Rebecca Knox (Dorset County Council), Helen Cudmore (Clerk).

The Meeting commenced at 7.30 pm and was opened by the Chairman. There were no members of the public present.

1. APOLOGIES AND APPROVAL OF ABSENCE

Apologies were received from Councillor Hardwill, Councillor Rowe, Councillor Mouldsdales and Councillor Tibballs and unanimously approved by the Council.

2. DISCLOSURES OF INTEREST

Councillor Hedditch declared an interest in Agenda item 16a.

3. MINUTES OF THE LAST MEETING

A copy of the minutes from the Meeting held on 12 December 2016 was confirmed as a true record and signed by Councillor Hibbard and unanimously approved by the Council.

4. MATTERS ARISING

Councillor Curtis stated that the Council should consider the original remit of the FMR Trust and eligibility of the applications being submitted. Councillor Curtis stated that the Trust had been set up to support the football field in Broadwindsor and sporting activities. Councillor Hibbard stated that the scope of the Trust was discussed in 2015 and Trustees agreed that it should support active recreation.

With regard to the matter of dog waste bins as discussed at the December Meeting, the Clerk reported that she had contacted Dorset Waste Partnership (DWP) and read aloud her reply. DWP do not install or service designated dog waste bins, they would accept suitably bagged dog waste in standard litter bins but as they send as much waste as possible for mechanical sorting and retreatment concentrated amounts of dog waste would not be accepted. DWP also stated that they can provide two sizes of wheeled bin 140L or 240L, there would be no bin rental cost but the collection cost would be for the 140L £4.50 per collection and for the 240L £7.70 per collection. Councillor Hibbard proposed that the bins could be trialled for a period of time to ascertain whether they were being used and suggested that Mr. James might be able to offer help with this. Councillor Chubb stated that he had consulted residents in Drimpton and that they welcomed the opportunity to have three new bins.

Councillor Sewell reported that the bin at Back Lane had still not been reinstated and asked the Clerk to refer the matter to Mike Haines at DWP. The Clerk stated that she had contacted DWP on several occasions and had been informed that they would look in to the matter but was aware that this had still not been resolved. The Clerk agreed to speak to DWP again.

Action: The Clerk to contact and update Mr. Ian James and DWP.

5. PUBLIC PARTICIPATION

There were no members of the public present.

a. Report from Councillor Knox

Councillor Knox stated that in respect of Agenda item 20b, that the Beaminster Charity may be able to offer some financial support and advised the Clerk to contact Beaminster Town Council to find out further information. Councillor Knox stated that she had received correspondence from a Hursey resident regarding local road signage and not wanting to confuse had informed that the matter was being addressed. Councillor Knox reported that a review of how some form of mobile library service could continue to be provided was ongoing and that she would report back on this matter.

With regard to the installation of the Superfast Broadband box outside of the School, Councillor Knox stated that this had obviously caused great upset locally and stated that although BT did not follow the correct procedure, she wanted to offer a pragmatic solution. Councillor Knox stated that if the box remains, access to the MUGA should not be compromised and that the Women's Institute could make a feature of the piece of land where the box stands. Councillor Sewell stated that it had taken eighteen months for the WI to find this site and that they had intended to plant a tree in commemoration of 100 years of the Institution. Councillor Curtis stated that there was already a box on the other side of the road and he could see no reason why the new box could not have been installed there and that BT should have consulted the Parish Council and community on this matter. Councillor Chumbley stated that the Council did not have the technical knowledge to be able to ascertain why the box had been located next to the School. Councillor Knox stated that if the box is moved then it is likely to cost Dorset tax payers money as there was some negotiation with the Highways Authority and it could be seen as permitted development. Councillor Knox reminded Members of the high demand for Superfast Broadband. Councillors Chubb and Bassett stated that compensation should be offered, perhaps to the WI or School. Councillor Curtis stated that an apology should be offered by BT and a request made that the Council is consulted in the future.

Councillor Knox stated that it was a very busy time for Dorset County Council with discussions on the future structure of local government. Councillor Knox proposed a follow up meeting in February or March with Parish Councils and reminded that Parish Councils should consider 'what they want to do' in the future and not 'what can they do'.

b. Report from Councillor Sewell

Councillor Sewell reported that she had attended a Shaping Dorset meeting discussing who will do what and who is capable in the new government structure and stated that she will report back on this as information becomes available. Councillor Sewell stated that she will be attending WDDC's Overview and Scrutiny Meeting on Tuesday 11 and the Joint (WDDC, Weymouth and North Dorset) Overview and Scrutiny meeting on Friday 13 January.

c. Report from Police Community Support Officer

No report. Councillor Sewell reported that there had been several cars broken into in Broadwindsor. Councillor Chubb stated that he hoped that he will be able to meet the new PCSOs and Councillor Hibbard stated that they will be invited to attend the Annual Parish Meeting.

6. CORRESPONDENCE AND NOTICES

a. Chris Beck, Development of Land at Netherhay

The Clerk stated that a letter from Mr. Chris Beck had been circulated to Members prior to the Meeting. Councillor Bassett stated that he had not been contacted as either a member of the Parish Council or Neighbourhood Plan Steering Committee with regard to this matter, Councillor Hedditch stated that he had not been contacted. Councillor Sewell stated that the Local Plan is being reviewed as West Dorset is short of its five year land supply and a call for sites has been announced, asking agents, landowners and developers to submit land which they believe could be developed to meet future demand for homes and jobs. Councillor Sewell advised that Mr. Beck should contact WDDC and register his land. The Clerk stated that she will report this back to Mr. Beck and provide him with the relevant information.

Action: The Clerk to contact Mr. Beck and provide further information.

b. West Dorset District Council, Anti-Social Behaviour Controls in West Dorset Consultation

c. West Dorset District Council, Dog Related Controls in West Dorset Consultation

The Clerk reported that West Dorset District Council has launched two consultations looking at anti-social behaviour and dog-related controls and stated that the web links for both had been circulated to Members prior to the Meeting. There was consensus that the proposals were appropriate and sufficient, Councillor Sewell reported that there had been a request to include church grounds under the Dog Control Order. Members agreed that it was important to include this.

The Clerk stated that she had circulated details of a NALC Dependent Carers Survey, Members stated that this was not relevant for them.

The Clerk reported that she had received a copy of the Annual Report from the Bridport and District Citizen's Advice Bureau and that a letter requesting financial support was also enclosed. The Clerk stated that she would add this to the February agenda.

The Clerk stated that the Parish Council had received an invitation from Western Power to attend a Stakeholder event and that she would circulate this to Members.

The Clerk stated that the Parish Council had received an invitation to attend the launch of the Beaminster Foodbank on 26 January, Councillor Sewell confirmed that she would attend, the Clerk stated that she would reply on her behalf.

The Clerk provided Members with an information poster on Avian Influenza and asked that they place a copy on village noticeboards. The poster had been sent via DAPTC from Dorset Trading Standards.

7. ACCOUNTS

a. Finance Report

The Clerk referred Members of the Council to a spreadsheet highlighting income and expenditure for the first, second and third quarters of 2016/2017, which had previously been circulated. The current balance as of the 3 January 2017 was £31,031.58. There were no questions.

b. To agree the Budget for 2017/2018

The Clerk stated that she had circulated a draft budget for the 2017/2018 financial year and had broken down expenditure into categories based on spend in the previous year. The Clerk explained how the projected expenditure had been calculated and stated that a detailed budget will allow her to report back to Members on actual against forecast spend. Councillor Hibbard stated that he believed that the Precept should not be increased as it was still unclear as to what services, if any, the Parish Council will take on from the Highways Authority. Councillor Sewell stated her agreement with this proposal. Councillor Smith stated that the Precept should be increased by a nominal amount in line with inflation. Councillor Bassett stated that it was important to keep the Precept at this level as the Council has much work to do, including the restoration of finger post signs. The Clerk agreed to increase the budget by 2% and seek approval at the February Meeting.

c. To agree the Precept for 2017/2018

Councillor Hibbard made reference to the email received from Councillor Hardwill. It was agreed by Members that the Precept for the 2017/2018 financial year should be increased by 2%.

Resolved: Proposed by Councillor Bassett, seconded by Councillor Chumbley and agreed by a show of hands, the Council unanimously agreed to increase the Precept by 2% for the 2017/2018 financial year.

- d. To approve £33.00 for Diane Malley (PAYE Services)
- e. To approve £36.00 for Comrades Hall (Room Hire)
- f. To approve £25.00 for Mr. & Mrs. Hayward (Allotment Deposit)
- g. To approve £5.91 for HMRC (PAYE)
- h. To approve £35.00 for DAPTC (Clerk Training)
- i. To approve £740.34 for Clerk's Salary (Quarterly Adjustment)

Resolved: Proposed by Councillor Smith, seconded by Councillor Chubb and agreed by a show of hands, the Council unanimously approved payments d to i.

8. PLANNING APPLICATIONS

a. Applications Received and Circulated for Consultation

WD/D/16/002641 Hursey Farm, Main Street, Hursey, DT8 3LN

The Clerk reported that this application was seeking approval to erect a lean-to garden room at the rear and make internal alterations to the kitchen and front porch and that Councillor Chumbley had been nominated as the lead Councillor. Councillor Chumbley reported that he had spoken with the residents of the most adjacent neighbouring property and that no objections had been raised.

WD/TP/16/00522 The Lodge, High Street, Broadwindsor, DT8 3QP

Councillor Sewell stated that the application for tree works at this property was very much for routine maintenance, that the proposal would see a reduction in height of the trees by the roadside and there were no reasons for objection.

b. Other Applications

None.

c. Results

The Clerk reported the following results:

WD/D/16/002275 Samford Lodge, West Street, Broadwindsor, DT8 3QQ: Approved

WD/D/16/000906 Unit 5 Horn Park Quarry Business Park, Broadwindsor DT8 3PT: Refused

Councillor Sewell reported that with respect to WD/D/16/000906, refusal was made as previously there had been one advertising board listing all businesses and this was thought to be better suited to the location.

d. West Dorset District Council Local Searches

The Clerk reported that land search data was not yet available to access from the internet and that the Legal Services team had confirmed that to the 23 December 2016 the total outstanding searches had dropped to 504 representing a 31% reduction from a recorded peak in July.

Action: The Clerk to contact WDDC in February for an update on local searches.

e. Local Council Online Consultation

The Clerk reported that the way in which WDDC consults on planning applications is changing, moving from a paper to an online/electronic system. The Clerk stated that she will be attending a briefing on the changes on 25 January and will report back accordingly.

9. SEABOROUGH VACANCY

The Clerk reported that despite an extension to the deadline, no expressions of interest had been received for the Seaborough vacancy. Councillor Sewell advised contacting the resident who had originally expressed an interest to see if they wished to progress their application.

Action: The Clerk to contact Seaborough resident.

10. DORSET PRIMARY CARE COMMISSIONING STRATEGY

Councillor Hibbard reported that he had distributed copies of the consultation document 'Improving Dorset's Healthcare' around the Grouped Parish area and urged Members to encourage as many people as possible to look at the document and complete the questionnaire. The Clerk stated that she had posted news about the consultation on the Council's website and facebook page.

11. WEBSITE UPDATE

No report provided.

12. NEIGHBOURHOOD PLAN

Councillor Hibbard stated that the Neighbourhood Plan Steering Committee will meet on 18 January and after which, a public meeting will be arranged and the date will be widely publicised.

13. EMERGENCY PLAN

Councillor Bassett stated that this was proceeding well. The Clerk stated that she had contacted the Parish Council's insurance company to enquire about public liability in emergency situations and was still awaiting a response. Councillor Smith stated that village halls will need telephone and broadband installed if they are to be emergency centres and asked whether this could be funded from the Precept. Councillor Hibbard stated that this matter will be added to the February agenda. Councillor Curtis stated that in the past if a major emergency occurred, all normal telephone lines were shut down, leaving only those designated as emergency lines, open.

14. ALLOTMENTS

The Clerk reported that a second letter had been sent to the owner of the dogs seen on the allotments and that no reply had been received. It was agreed to monitor the situation and discuss again if further complaints from tenants are received.

15 HIGHWAYS

a. Review of Safety of Entry/Exit Points into Broadwindsor

Councillor Leader stated that this was ongoing and that he would report back once completed.

b. British Telecom Adopt a Kiosk Scheme

The Clerk reported that she had contacted BT to enquire about the Scheme and was still awaiting a response. The Clerk reported that from the information published on BT's website, it would seem that a power supply could be retained without cost to the Parish Council. Members agreed that the kiosk in Broadwindsor should be adopted and asked the Clerk to progress this and add the matter to the February agenda.

Councillor Frampton stated that the two grit bins in Burstock still had not been filled and asked the Clerk to contact Mr. Blair Turner to progress.

The Clerk was also asked to contact Mr. Turner with regard to the outstanding matters of the resurfacing of Crewkerne Road and the problems being caused outside Comrades Hall following resurfacing.

Action: The Clerk to contact Mr. Blair Turner to progress enquiries.

The Clerk stated that the proposed meeting between Parish Councils and Mr. Andrew Martin of the Highways Authority would most likely take place on 30 January and asked for expressions of interest to attend. Councillors Hibbard and Chubb stated that they would like to attend and the Clerk stated that she would forward further information once known.

16. AFFORDABLE HOUSING

a. Report from Broadwindsor Group Parish Community Land Trust

Councillor Leader reported that the Trust is moving forward and progressing well, surveyors had been carrying out work, architects had been appointed and that mock up drawings were going to be produced shortly. Councillor Sewell stated that all grants had been received. Councillor Chubb stated that architects from Barnstaple had been selected due to their professional experience and ability to be able to guide the Trust through the process.

17. LEISURE

a. MUGA

Councillor Leader reported that he was still awaiting the formal granting of the lease from the County Council and that this is required before any application for funding is made.

18. MATTERS OF INTEREST AND INFORMATION

a. Items for Next Agenda from Members of the Council

Councillor Sewell stated that she was delighted that there was a new First Responder in Broadwindsor, Frankie Strawbridge and that he had already had his first call out during his first week.

Councillor Smith reported that he had resigned as the Parish Council representative for Drimpton Village Hall and asked that this matter be added to the February agenda in order to appoint a successor.

Councillor Frampton reported that there had been a case of fly tipping on his farm and that after looking through the items that had been discarded, he had managed to find a telephone number which eventually had led him to a garage in Weymouth, who blamed the incident on an unnamed scrap metal merchant. Councillor Frampton stated that he informed the garage that he had reported the incident to the Council and soon after the rubbish had been removed from his farm. Members agreed that this was a great result.

Councillor Hedditch reported that three weeks ago his son had three tractor parts stolen from his home.

b. Items for Next Agenda from Members of the Public

None.

19. PUBLIC PARTICIPATION

There were no members of the public present.

20. THE FMR TRUST

a. To receive the Finance Report

The Clerk referred Trustees to a spreadsheet highlighting income and expenditure for the first, second and third quarters of 2016/2017, which had previously been circulated. The current balance as of the 3 January 2017 was £5560.14. There were no questions. Councillor Chubb asked Trustees about the eligibility of the Trust, Councillor Hibbard stated that in 2015, the scope and purpose of the Trust was reviewed and applications for activities such as grass cutting at village halls were stopped. Councillor Hibbard stated that the Trust should support active recreational activities.

b. To consider an application for funding for Grace Reeder

Trustees agreed to signpost Miss Reeder to the Beaminster Charity as referred to by Councillor Knox and the Blackdown Educational Trust as the application was not comfortably suited to the FMR Trust. Councillor Smith stated that if funds from these charities were not accessible, then Miss Reeder should be given the opportunity to return her application to the Parish Council. Councillor Sewell stated that Miss Reeder should be invited to have a stall at the Annual Parish Meeting to support her fundraising activities.

c. To consider an application for funding from Drimpton Short Mat Bowls Club

Councillor Bassett stated that the Drimpton Short Mat Bowls Club provides an invaluable recreational opportunity for local residents and that the Club does struggle for funding. Councillor Hibbard stated that the application was well suited for the Trust and Councillor Sewell suggested that the Trust make a contribution of £1000.00.

Resolved: Proposed by Councillor Bassett, seconded by Councillor Sewell and agreed by a show of hands, Trustees unanimously approved a grant of £1000.00 to Drimpton Short Mat Bowls Club.

d. To consider an application from Broadwindsor Community Sportsfield

Councillor Leader stated that the Broadwindsor Community Sportsfield was seeking £120.00 to support the cost of servicing the mower and for petrol. Councillor Leader confirmed that the mower is used solely for the maintenance of the Sportsfield. Councillor Leader asked the Clerk if a letter could be sent to Charlie Reeder to thank him for his considerable efforts in cutting the grass on Hursey Common during the last year.

Resolved: Proposed by Councillor Sewell, seconded by Councillor Chumbley and agreed by a show of hands, Trustees unanimously approved a grant of £120.00 to Broadwindsor Community Sportsfield.

Action: The Clerk to draft a letter of thanks to Charlie Reeder.

e. To approve payment of £204.53 for BGPC Administration

Resolved: Proposed by Councillor Chumbley, seconded by Councillor Hibbard and agreed by a show of hands, Trustees unanimously approved the payment of £204.53 to Broadwindsor Group Parish Council for administration of the Trust.

21. CLOSE

The Council Meeting was formally closed at 8.57 pm and the FMR Trustees Meeting was formally closed at 9.07 pm.