



MINUTES OF THE COUNCIL MEETING 14 JANUARY 2019
COMRADES HALL

PRESENT: Cllr. Rowland Hibbard (Chairman), Cllr. David Leader (Vice Chairman), Cllr. Cindy Bodycombe, Cllr. Steve Chubb, Cllr. David Chumbley, Cllr. Lloyd Curtis, Cllr. Brian Hedditch, Cllr. Kevin Madder-Smith, Cllr. Dorothy Rowe, Cllr. Jacqui Sewell, Cllr. Roger Smith.

ATTENDANCE: Councillor Rebecca Knox (Dorset County Council), Helen Cudmore (Clerk).

The Meeting commenced at 7.30 pm and was opened by the Chairman. There were four members of the public present. Councillor Hibbard welcomed Councillors and members of the public to the Meeting and wished them a Happy New Year.

1. APOLOGIES AND APPROVAL OF ABSENCE

Apologies were received from Cllrs. Bassett, Frampton, Hardwill and Laurie and from PCSO Bishop and unanimously approved by the Parish Council.

2. DISCLOSURES OF INTERESTS, DISPENSATIONS AND REGISTER OF INTERESTS UPDATES

a. To receive disclosures of personal and prejudicial interests from Councillors and employees on matters to be considered at the Meeting.

Councillor Hedditch declared an interest in Agenda Item 16a.

b. To receive requests for dispensations.

None.

c. To grant any requests for dispensation.

None.

d. To receive any updates to the Register of Interests from Councillors.

No updates were received.

3. MINUTES OF THE LAST MEETING

The minutes from the Meeting held on 10 December 2018 were confirmed as a true record and signed by Councillor Hibbard and unanimously approved by the Council.

4. MATTERS ARISING

None.

5. PUBLIC PARTICIPATION

Members of the public were invited to address the Council by Councillor Hibbard. No matters were raised.

a. Report from Councillor Knox

Councillor Knox reported that the boundaries for the new Dorset Council had now been agreed and that if elected, Councillor Knox stated that the Grouped Parish would not fall within hew new constituency. Councillor Knox stated that she welcomed communications and it would be important to work together. Councillor Hibbard thanked Councillor Knox for all her support and hard work on behalf of the Grouped Parish. Councillor Knox stated that there was a lot of change at Dorset County Council, reporting that 'convergence posts' would come into force in the following week, where duplicate posts would be removed. Councillor Knox stated that this was a difficult time for Officers at the Council.

Councillor Knox stated that change will also bring new opportunities, such as the greater use of technology and that there is an ambition to roll out 5G across the County, supporting those living in remote and isolated areas. Councillor Knox reported that considerable resources had been invested in trying to reduce the number of children in care, stating that there are 450 children in care in Dorset, a number which is still too high and which costs a great deal of money. Councillor Knox stated that there is a great need for foster carers and people to adopt children within the County. Councillors Chubb and Sewell both stated that the current foster/adoption process needs to be improved, Councillor Knox agreed stating that a number of issues had been raised as a result of going through the process of local government change and this was a priority area. Councillor Rowe stated that the care provided for children has to be good, stating that often it is not. Councillor Knox stated that the other major issue is that of young people with disabilities reaching adulthood and the cost of their ongoing care and support.

b. Report from Councillor Sewell

Councillor Sewell reported that she had not been selected as the Conservative Candidate for the Marshwood Vale Unitary Ward for the new Dorset Council. Councillor Sewell stated that having served for the past twelve years and currently representing over 75% of the new Ward, she did not expect to be challenged. Councillor Sewell stated that the selection process had been changed and was not carried out by local Members but by less than twenty Executive Board Members from across West Dorset. Councillor Sewell reported that in the first round of the election process ward members made their choice and votes were equal. After which, Executive Members were asked to make their selection, and Councillor Sewell stated that the majority for the other person was the smallest possible. Councillor Sewell stated that there is now a Conservative Candidate selected by others to represent Broadwindsor, as well as Bettiscombe, Burstock, Drimpton, Hursey, Marshwood and Thorncombe. Councillor Sewell stated that she did challenge the fourteen-day notice rule to Members as some stated that they did not receive the notification and that she has been informed that they do not use working days but actual days in the selection process. Many Councillors thanked Councillor

Sewell for her dedicated help and support for many projects within the Grouped Parish over the years.

c. Report from Dorset Police

In the absence of PCSO Bishop, the Clerk read aloud his report. The Clerk stated that there had been a report before Christmas of a theft of 210 sheep in the Littlewindsor area, Texal, Beltex and Shelaray breeds. It was unknown exactly when this happened and could have been in the eight weeks prior to Christmas. The report stated that thefts of this size are not common in this area, so would have been well organised. The Clerk stated that if anyone had any information, or can recall seeing any livestock movements in the area, to report it to the Police using 101 or online and use reference number – 551870204397. Between the 21 and 22 December, a vehicle was scratched in Fullers. In the early hours of Christmas Eve, an unknown offender stole a car battery from a vehicle parked in an isolated layby in the Kittwhistle area. On 7 January, a garage just over the border near Clapton was broken into and some copper piping was stolen. The victim mentioned that he had a visit by a scrap collector just prior to this, though did not see him take anything away. The report stated that for information, anyone who attends a property asking for scrap or batteries for sale, must carry a licence. As a condition to the licence they have to display it on their vehicle so that anyone stood outside the vehicle can see it or show it on request. If they fail to do so, they are committing a licencing offence. The report stated that PCSO Bishop had been asked for an update on the break-in at the Community Shop. At the initial Court (Magistrates) hearing after the offence was committed, this was passed to the Crown Court for trial. PCSO Bishop had been informed that it is not uncommon for dates to be twelve to eighteen months after an offence.

6. CORRESPONDENCE AND NOTICES

a. DAPTC, Royal Garden Party Nomination

The Clerk reported that she had previously emailed information regarding the request for nominations and stated that Councillor Hardwill had asked that his name be put forward. No other nominations were put forward and it was agreed that Councillor Hardwill in recognition of his long service as a Councillor and former Chairman should be the nominee for the Parish Council.

b. Beaminster Museum, Request for Grant

The Clerk reported that she had previously emailed information regarding the planned extension project at Beaminster Museum and request for a grant. Councillors concurred that the Museum was an important community asset. Councillor Bodycombe stated that the renovation which had taken place at Bridport Museum had provided many benefits. Councillor Curtis stated that the Museum had a number of dedicated volunteers and should be supported. Councillor Hibbard asked that a grant of £100.00 be added to the February agenda.

7. ACCOUNTS

a. The Finance Report

The Clerk referred Members of the Council to a spreadsheet highlighting income and expenditure for the first, second and third quarters of 2018/2019, which had previously been circulated. The current balance as of the 31 December 2018 was £70,532.17 which included £52,733.00 of ring-fenced funds for the MUGA project and Fingerpost restoration programme. There were no questions.

b. To approve the Budget and Precept for 2019/2020

The Clerk reported that following on from the discussions at the last Meeting, she had circulated a draft budget reflecting projected expenditure for the next financial year and examples of how a small increase in the Precept would translate for households in the Grouped Parish area. The Clerk reported that projected expenditure to complete the Fingerpost Restoration Programme in the next financial year would be £6250.00 and therefore she would advise increasing the maintenance budget. There was acknowledgement that the Parish Council already funds some services previously carried out by and paid for by Dorset County Council and this may increase with the changes from April. Councillors agreed that it was important to have sufficient funds to be able to do this. There was agreement that any significant increase in the Precept should be avoided. A rise of 5% in the Precept was agreed, a figure of £26,625.06, representing £38.20 for a Band D Household per year.

Resolved: Proposed by Councillor Chubb, seconded by Councillor Smith and agreed by a show of hands, the Council unanimously approved to submit a Precept Request of £26,625.06 to West Dorset District Council.

c. To approve payment of £1226.40 for Dorset Planning Consultant Ltd (Neighbourhood Plan)

d. To approve payment of £44.33 for Cllr. Leader (Reimbursement of Refreshments)

e. To approve payment of £174.28 for John Bright (Hursey Common Maintenance)

f. To approve payment of £161.00 for Dorset County Council (Replacement of Stile)

g. To approve payment of £17.46 for Clerk (Expenses December 2018)

h. To approve payment of £739.23 for Clerk (Salary Reimbursement October, November, December 2018)

Councillor Smith proposed that payments c to h be approved en bloc, this was agreed. The Clerk stated that the works charged for under payment f had not yet been completed and therefore she would not make payment until it had been completed and an invoice had been submitted.

Resolved: Proposed by Councillor Smith, seconded by Councillor Hedditch and agreed by a show of hands, the Council unanimously approved payments c to h.

8. PLANNING APPLICATIONS

a. Applications Received and Circulated for Consultation

WD/D/18/002762, London House, The Square, Broadwindsor, DT8 3QD

The Clerk stated that Councillor Leader had been nominated as the lead Councillor for this application. Councillor Leader reported that the application was seeking approval for the replacement and repair of historical structural features which need to take place in order for the building to survive. Councillor Leader stated that the application should be supported. There were no other comments.

WD/D/18/002336, Sandpit, Drimpton Road, Broadwindsor, DT8 3RS

The Clerk stated that the Council had previously consulted on this application and raised no objections. The Clerk stated that a revision had been made to the application and that no further comments had been received from Councillor Bassett who had been the original lead Councillor.

b. Other Applications

None.

c. Results

The Clerk reported the following result.

WD/D/17/000800, Land South of Fullers, Bridport Road, Broadwindsor, Dorset: Approved

Councillor Sewell reported that the Section 106 agreement had now been signed and does provide provision for Affordable/Social Housing. Councillor Sewell stated that the initial occupation of these houses has a 'local connection' qualification but pointed out that under current rules, any housing association tenant can apply to swap with another tenant anywhere in the UK after living in the property for six months. Councillor Chubb stated that many people coming into the area bring great benefits to the community and should not be seen as something negative. Councillor Sewell stated that at the public meeting, the community very much wanted this local connection. Councillor Sewell stated that she was also concerned that a traffic plan had not been submitted and that there was great concern that Redlands Lane would become a 'rat run'. Councillor Chubb asked whether the Parish Council could demand that it be stipulated that construction vehicles do not pass through Redlands Lane. Councillor Leader stated that potentially there could be a real issue with Redlands Lane and the safety of its residents. Councillor Smith stated that with additional cars parked in the road due to the loss of parking at the Craft Centre that this may deter vehicles using Redlands Lane as a short cut. Councillor Rowe reported that there is a growing movement to block off Redlands Lane in the middle so that vehicles cannot pass through. Councillor Hibbard asked whether there was sound information on the impact of this, Councillor Rowe stated that there was not at this current time and stated that this could be explored further. Councillor Bodycombe stated that something similar had been done in Bridport and had resulted in a positive solution to traffic problems. Councillor Hibbard stated

that it would be sensible to look into this. Councillor Curtis stated that residents must be asked.

The Clerk stated that she had been asked by several residents to raise a number of matters regarding this application at the Meeting and that it was hoped that the Parish Council would take the matters forward on behalf of the community. The Clerk read aloud the comments received.

There were many concerns regarding safety due to an increase in traffic using Redlands Lane when construction begins and afterwards. Redlands Lane was of particular concern as residents believe that it will be used as a short cut to avoid the existing and proposed pinch points. Residents asked that restrictions be put in place to prevent construction vehicles using Redlands Lane. The Parish Council was asked to approach the Highways Authority about possible measures, such as traffic calming. It was also noted that the 20mph speed limit is not a deterrent and vehicles currently passing through do not always adhere to the speed limit. Another resident stated that she remained convinced that the proposed development is far too large for Broadwindsor and was not in keeping with the local draft plan.

The Clerk was asked to feedback these concerns to West Dorset District Council and also seek advice as to how the potential problem with Redlands Lane can be avoided. The Clerk was also asked to formally request that the Speed Indicator Device be acquired and used within the Grouped Parish area.

9. REPORT ON BEST VILLAGE COMPETITION

This item was deferred until the next Meeting.

10. GROUP PARISH WELCOME PACK

The Clerk reported that she had circulated the different print options for the Welcome Pack folder as discussed at the December Meeting. Councillor Hibbard stated that he had received a comment stating that the information should also be made available online and that any folder produced should be quite generic in order that it could be used for other purposes and for other groups, such as the Neighbourhood Plan Committee and Community Land Trust if required. Councillors reiterated their support for the Welcome Pack and it was agreed that a working group form to progress the project. It was agreed that this would be led by Councillor Rowe, supported by Councillors Leader, Bodycombe, Chubb and by the Clerk.

11. LOCAL GOVERNMENT REFORM UPDATE

This item was discussed under Agenda Item 5a.

12. GENERAL DATA PROTECTION REGULATIONS

a. To receive an update on the Data Protection Impact Assessment

The Clerk asked that any outstanding Data Protection Councillor Consent Forms be returned.

13. NEIGHBOURHOOD PLAN

a. Report from the Broadwindsor Group Parish Neighbourhood Plan Steering Committee

Councillor Hibbard reported that a copy of the Draft Neighbourhood Plan along with submission documents had been sent to West Dorset District Council and that a reply was awaited.

14. ALLOTMENTS

Councillor Madder-Smith reported that a working party to plant the new Allotment hedge would take place on Saturday 19 and Sunday 20 January, from 10.30 am. The Clerk stated that volunteers would be welcomed.

15. HIGHWAYS

a. Report from the Footpaths Officer

Councillor Rowe reported that she was still awaiting communication from Mr. Goff regarding a number of issues and that she hoped that problems with the system of reporting would be resolved soon. Councillor Chubb stated that the broken stile in Netherhay had not been replaced and that there was frustration that matters raised were not being actioned. Councillor Rowe stated that she would telephone Mr. Goff and report back at the next Meeting.

b. Verge Management in the Grouped Parish Area

Councillor Rowe stated that she was still waiting for a meeting to be arranged with Mr. Goff and a contractor to discuss the way forward with the wildflower verges.

c. Dog Fouling

Councillor Madder-Smith reported that the Dog Warden had been in Broadwindsor but had not made contact with him. The Clerk stated that she would contact the Dog Warden again. Councillor Leader reported that he had been asked by some residents for a bin to be installed in Common Water Lane as dog fouling had become a problem. It was agreed that Common Water Lane residents should be asked in the first instance. The Clerk was asked to add this matter to the February agenda.

Councillor Hedditch asked about the blocked drains at Netherhay, Councillor Chubb stated that he had been informed by Mr. Simon Roberts, Community Highways Office that the problem with the blocked drains had been signed off as complete but that upon inspection, it had not been done. Councillor Chubb stated that he hoped that this would be resolved soon.

16. AFFORDABLE HOUSING

a. Report from the Broadwindsor Group Parish Community Land Trust

Councillor Leader reported that legal proceedings were still ongoing and that issues were moving forward, albeit very slowly.

17. LEISURE

a. Update of the Multi-Use Games Area Project

Councillor Leader stated that an application for funding from the Leader Programme had been submitted and that indications had been positive. The outcome of the application should be known by the end of January or early February. Councillor Leader stated that a draft lease had just been received from Dorset County Council and that he would circulate. Councillor Leader stated that three quotations had been received for the MUGA build and that the earliest start date as agreed by Broadwindsor School is April.

18. MATTERS OF INTEREST AND INFORMATION

a. Items for next Agenda from Members of the Council

Councillors Rowe and Chubb stated that they would like to attend the DAPTC Annual Conference.

b. Items for next Agenda from Members of the Public

None.

19. PUBLIC PARTICIPATION

A member of the public asked whether the Parish Council had knowledge of the Indian takeaway van which was in Broadwindsor on Saturday nights and asked whether the correct permissions had been granted. Councillor Sewell stated that she had informed Environmental Health as permissions are required and that she was following the matter. The Clerk was asked to add this to the February agenda.

20. THE FMR TRUST

a. To receive the Finance Report

The Clerk referred Trustees to a spreadsheet highlighting income and expenditure for the first, second and third quarters of 2018/2019, which had previously been circulated. The current balance as of the 31 December 2018 was £7,961.94. There were no questions.

b. To approve payment of £204.42 for Broadwindsor Group Parish Council (Trust Administration)

c. To consider approval of grant of £1000.00 for Broadwindsor Buzzards Short Mat Bowls Club (Carpet Mats)

Resolved: Proposed by Councillor Smith, seconded by Councillor Chubb and agreed by a show of hands, Trustees unanimously approved payments b and c.

d. To consider approval of grant of £24,920.00 for Broadwindsor Group Parish Council MUGA Project (Repayment of Loan in Full Over 20 Years)

Trustees considered the impact on the Fund and agreed that the loan repayment would not have any affect on the shares held and fell within the project eligibility criteria. Trustees concurred that there would be sufficient funds for other projects to be approved.

Resolved: Proposed by Councillor Smith, seconded by Councillor Chubb and agreed by a show of hands, Trustees unanimously approved payment d.

e. To receive a note of thanks for grant from Broadwindsor School and PTA

The Clerk referred Trustees to the email as previously circulated. There were no questions.

21. CLOSE

The Council Meeting was formally closed at 8.41 pm and the meeting of the FMR Trust was formally closed at 8.48 pm. Councillor Hibbard thanked everyone for attending.