



MINUTES OF THE COUNCIL MEETING 13 FEBRUARY 2017

COMRADES HALL

PRESENT: Cllr. Rowland Hibbard (Chairman), Cllr. Tim Bassett, Cllr. Steve Chubb, Cllr. David Chumbley, Cllr. Lloyd Curtis, Cllr. Peter Hardwill, Cllr. Brian Hedditch, Cllr. Susanne Laurie, Cllr. Richard Mouldsdale, Cllr. Dorothy Rowe, Cllr. Jacqui Sewell.

ATTENDANCE: Helen Cudmore (Clerk).

The Meeting commenced at 7.30 pm and was opened by the Chairman. There were four members of the public present.

1. APOLOGIES AND APPROVAL OF ABSENCE

Apologies were received from Councillor Knox and from Councillors Leader, Tibballs, Frampton and Smith and unanimously approved by the Council.

2. DISCLOSURES OF INTEREST

Councillor Hedditch declared an interest in Agenda item 16a.

3. MINUTES OF THE LAST MEETING

A copy of the minutes from the Meeting held on 9 January 2017 was confirmed as a true record and signed by Councillor Hibbard and unanimously approved by the Council.

4. MATTERS ARISING

The Clerk reported that Broadwindsor Group Parish Council had not been selected to attend the Royal Garden Party for 2017.

5. PUBLIC PARTICIPATION

There were no questions asked.

a. Miss Grace Reeder, Visit to Ecuador

Miss Grace Reeder addressed the Council and informed members that in July 2017 she will be visiting Ecuador and the Galapagos Islands and will be teaching children to speak English, helping to restore local infrastructure damaged by recent earthquakes and learning about the area's heritage and wildlife. Miss Reeder, a student at Beaminster School and resident of Broadwindsor reported that she had already raised nearly £4000 towards the trip through various fundraising endeavours. Mrs. Paula Reeder stated that they had approached a number of different funding bodies to ask for additional support. Councillor Hardwill advised Miss Reeder to contact Beaminster Rotary. Members of the Council concurred that the trip was extremely worthwhile and Councillor Hibbard asked whether Miss Reeder would like to include information about the trip on the Council's website in order to share with the wider community. Miss Reeder agreed and stated that she would be taking photographs and possibly starting a blog to detail the trip and Mrs. Reeder stated that links with Broadwindsor

Primary School could be made. Given the nature of the trip and the potential for local links to be formed, it was proposed that the Council provide £250.00 towards the visit and that this be added as a payment on the agenda for the March Meeting.

Resolved: Proposed by Councillor Sewell, seconded by Councillor Chubb and agreed by a show of hands, the Council unanimously agreed to provide a grant of £250.00 to Miss Reeder and that this payment be added to the agenda for the March Meeting.

b. Report from Councillor Knox

In the absence of Councillor Knox, the Clerk read aloud her report. The report made reference to the last Meeting and the discussion about the siting of the green Superfast Broadband cabinet, Councillor Knox had agreed to report back on this matter. The report confirmed that BT/Openreach do not need to consult on installations but the matter was discussed with them. Following concerns that there was no notification, an apology and full response about its location will be forthcoming. The position of the original box across the road was not suitable since the new box is bigger and cannot be located on the old site, they also need works to upgrade and traffic management would be needed every time it was being worked on. The report stated that there is a link required between this box and the installation in Seaborough which is causing delays and frustrations. It is hoped that this will be resolved by March. The report also reminded that the consultation for the Clinical Services Review was still open until the end of February 2017 and Councillor Knox urged as many people as possible to take the opportunity to take part. Councillor Knox had also circulated the most recent newsletter from the Dorset & Wiltshire Fire & Rescue Service.

c. Report from Councillor Sewell

Councillor Sewell reported that the journey to unitary status was progressing well and that six out of the nine Councils supported the proposal. The Secretary of State for Local Government & Communities has been formally requested to back the proposal which will see two unitary councils for the county – one for urban Dorset and another for the rural parts of the county. Councillor Sewell stated that wards will be based on County wards and will mean that elected Members will be working full time.

d. Report from Police Community Support Officer

No report was provided, the Clerk stated that an invitation had been issued and that she was informed that there was now only one PCSO for the Beaminster area. Councillor Mouldsdale stated that representation from the Police is needed as there has been a number of crimes recently.

e. Co-option to the Parish Council Seaborough Ward

The Clerk reported that an expression of interest had been received by Mrs. Susanne Laurie to become the Member for the Seaborough ward and that her CV had been circulated prior to the Meeting. Councillor Hibbard welcomed Mrs. Laurie to the Meeting and asked if there were any questions, there were none. Councillor Sewell proposed the co-option, seconded by Councillor Bassett and agreed by the full Council. Councillor Hibbard formally welcomed Mrs. Laurie to the Council and invited her to take her place at the table. Mrs. Laurie signed the Declaration of Acceptance of Office form, duly witnessed by the Clerk.

Resolved: Proposed by Councillor Sewell, seconded by Councillor Bassett and agreed by a show of hands, the Council unanimously approved the co-option of Mrs. Susanne Laurie as a Member of the Broadwindsor Group Parish Council.

6. CORRESPONDENCE AND NOTICES

a. Mr. Stewart Barker, Dogs on Broadwindsor Allotments

The Clerk referred to the letter from Mr. Barker as previously circulated to Members. The Clerk stated that Mrs. Janet Iveson had reported that a wire fence had been erected and that no further complaints have been received. It was agreed that no further be taken at this time.

b. Mrs. Carolyn Emmett, Development of Land on Drimpton Road

Councillor Hibbard invited Mrs. Emmett to address the Council. Mrs. Emmett referred to her letter to the Council as previously circulated by the Clerk and outlined its contents. Mrs. Emmett stated that she was seeking advice with regard to business opportunities on a piece of land in Drimpton Road. Mrs. Emmett stated that possible options include a market garden, workshops, glamping and food production and stated that an agricultural dwelling and the use of 'Wwoofers' was also being considered. Councillor Sewell advised that a business plan should be produced and that a need be demonstrated. Councillor Sewell also stated that Reading Agricultural Consultants specialise in providing expertise and advice on agricultural, environmental and countryside issues. Councillor Sewell stated that the gradient of the site would require levelling if building was to be considered and that this would be expensive. Councillor Sewell also stated that there is a self-build register at the District Council. Councillor Hardwill stated that the Parish Council would need a longer period of time to discuss any proposal to ensure that guidelines are followed. Councillor Hibbard stated that with regard to planning permission, the final decision would rest with West Dorset District Council.

c. Ricochet Ltd, Invitation to Submit Items to BBC The Repair Shop

d. Dorset's Best Village Competition

e. West Dorset, Weymouth and Portland Local Plan Review

The Clerk referred to agenda items 6 c-e as above and stated that correspondence had been circulated prior to the Meeting. There were no questions.

7. ACCOUNTS

a. Finance Report

The Clerk referred Members of the Council to a spreadsheet highlighting income and expenditure for the first, second, third and fourth (part) quarters of 2016/2017, which had previously been circulated. The current balance as of the 7 February 2017 was £33,044.52. There were no questions.

b. To approve the Budget for 2017/2018

The Clerk stated that she had been asked to produce a revised budget for approval, showing a 2% increase in line with inflation. The Clerk stated that the increase had been added to the General Maintenance expenditure category.

Resolved: Proposed by Councillor Bassett, seconded by Councillor Chubb and agreed by a show of hands, the Council unanimously agreed the budget for the 2017/2018 financial year.

c. To consider and approve a grant for the Bridport and District Citizens Advice Bureau (CAB)
Councillor Sewell stated that the CAB does support people living in the Grouped Parish area and run outreach services in Beaminster. Councillor Hibbard suggested that a grant of £125.00 be provided to them, in line with the previous year and a small increase for inflation. Members agreed.

Resolved: Proposed by Councillor Hedditch, seconded by Councillor Mouldsdale and agreed by a show of hands, the Council unanimously approved the payment of £125.00 to the Bridport and District Citizens Advice Bureau.

d. To approve payment of £5.50 for the Broadwindsor Allotment Group (Overpayment by Tenant)

e. To approve payment of £59.23 for Clerk's Expenses (December and January)

Resolved: Proposed by Councillor Bassett, seconded by Councillor Sewell and agreed by a show of hands, the Council unanimously approved payments d and e as above.

8. PLANNING APPLICATIONS

a. Applications Received and Circulated for Consultation

WD/D/16/002578, Old Telephone Exchange Workshop, Drimpton Road, Broadwindsor, DT8 3QD

Councillor Mouldsdale stated that he had spoken with the applicant and reported that the application was seeking to move a noticeboard from inside of the shop to the outside area to provide additional space. Councillor Bassett stated that this was an excellent idea and Councillor Sewell stated that a planning application fee should not have had to be paid. There were no objections.

WD/D/17/000137, Sandpits Chicken Farm, Drimpton Road, Broadwindsor, DT8 3RB

The Clerk reported that Councillor Sewell had been nominated as the lead Councillor for this application. Councillor Sewell stated that the application was seeking to demolish an existing poultry building and replace it with an agricultural barn for calf rearing. Councillor Sewell stated that the site was changing its business use and the application will improve its visual appearance. There were no objections.

b. Other Applications

None.

c. Results

The Clerk reported the following results:

WD/D/16/000765, Childhay Manor, Wood Lane, Childhay, DT8 3LQ: Approved

WD/D/16/001940, Broadwindsor Craft and Design Centre, Redlands Lane, Broadwindsor, DT8 3PX: Approved (Outline Planning Permission)

WD/D/14/000680, Newlands Farm, Mosterton: Refused

d. West Dorset District Council Local Searches

The Clerk reported that land search data was now available to access from the internet and stated that the link had been previously forwarded to Members. The Clerk reported that for the month of January 2017, there had been a total of 189 searches received, 229 searches issued and 496 outstanding, a reduction from 504 in December. Members agreed that progress was being made in the right direction.

e. Report from Local Councils Online Meeting 25 January 2017

The Clerk reported that she had attended a meeting at West Dorset District Council to discuss the way in which the District Council consults on planning applications. The Clerk reported that the process is changing, moving from a paper to an online/electronic system. As of 1 April, the Clerk will no longer receive a paper copy of an application form, documents will be available to view online. The Clerk stated that if an application was particularly complex and paper plans were needed, then she had been informed by WDDC, that agents could be approached and asked to produce these. The Clerk stated that the Parish Council was already compliant to these changes, they already had a .gov.uk email address which was now required and the corporate view of the Council is already submitted online. Members agreed to continue with the current process and adapt if necessary.

9. ANNUAL PARISH MEETING

Councillor Hibbard suggested that the Annual Parish Meeting be held on Monday 15 May and that it was the turn of Drimpton to host the event. Councillor Bassett stated that he would check the availability of the Village Hall and report back. The Clerk stated that she would email the 2016 agenda to Members and add the Annual Parish Meeting to the agenda for March.

Action: The Clerk to circulate the 2016 APM agenda and add the event to the March agenda.

10. REPORT FROM THE DAPTC WESTERN MEETING 9 FEBRUARY 2017

Councillor Hibbard stated that he had attended this meeting and that Pauline Mallins, a representative from the Dorset Clinical Commissioning Group presented a report. Councillor Hibbard had noted that between five and six thousand questionnaires had already been returned from a wide geographical coverage and that two hundred launch events had been held. Councillor Hibbard stated that Mr. Stephen Hill, Service Director for North Dorset District Council, West Dorset District Council and Weymouth & Portland Borough Council had attended and provided an update on the process towards unitary status, stating that six authorities supported the proposal. Mr. Hill had stated that Parish Councils will remain and that the governance of assets and distribution of monies will need to be agreed.

11. DORSET PRIMARY CARE COMMISSIONING STRATEGY

The Clerk reported that there was still time to respond to the consultation document 'Improving Dorset's Healthcare' and that the deadline was 28 February. Councillor Hibbard urged Members to encourage as many people as possible to look at the document and complete the questionnaire.

12. NEIGHBOURHOOD PLAN

Councillor Hibbard stated that the Neighbourhood Plan Steering Committee had repaid the Parish Council £500.00 and that a second repayment will be made at a later date. Councillor Hibbard stated that a public meeting will be arranged.

13. EMERGENCY PLAN

Councillor Bassett stated that a second meeting of the Emergency Plan Working Group will be held in March and reported back at the next Parish Council Meeting. Councillor Hibbard asked that village halls provide costings for the installation of broadband and wifi and bring details to the next BGPC Meeting. Councillor Bassett agreed to look again into the availability of grants for this purpose. It was suggested by Councillor Sewell and Councillor Hibbard that Mr. Dugald Lockhart and Mr. Charles Summers also be contacted.

14. ALLOTMENTS

The Clerk reported that due to ill health Mrs. Janet Iveson was retiring from her position as Chair of the Broadwindsor Allotment Group and that duties were going to be shared between Susannah Madigan and Sheila Hawkins. Members asked the Clerk to write a letter of thanks to Mrs. Iveson.

Action: The Clerk to write a letter of thanks to Mrs. Janet Iveson.

15 HIGHWAYS

a. Update on Telephone Kiosks and Adoption Process

The Clerk reported that she had received clarification from BT that the original consultation had been misleading and given the fact that WDDC had also commented on the incorrect telephone kiosk, the consultation is now void. The Clerk stated that the kiosk in Broadwindsor has been listed and protected from removal but the Council could adopt the Drimpton kiosk. Councillor Laurie asked who would pay for the maintenance of the kiosk, Councillor Sewell stated that the kiosk could be added to the Council's insurance. Councillor Chubb stated that local residents had suggested using the kiosk as an information point and book lending area. Councillor Curtis stated that the community needs to form a committee to take this forward, Councillor Chubb agreed to action this. The Clerk was asked to register an interest in the adoption of the kiosk and report back to Members at the next Meeting.

Resolved: Proposed by Councillor Chumbley, seconded by Councillor Bassett and agreed by a show of hands, the Council unanimously agreed to seek to adopt the Drimpton telephone kiosk.

b. Restoration of Fingerpost Signs in the Grouped Parish Area

The Clerk stated that the restoration of fingerpost signs within the Grouped Parish area had previously been discussed at Meetings and that Councillor Chubb had asked for this matter to be added to the agenda. Councillor Chubb stated that the Council needs an inventory of signs and a description of their state of repair before moving forward. Councillor Chubb stated that he had provided photographs of signs in Drimpton to the Clerk. Members were reminded that it had been agreed to approach Mr. Robert Hedditch for a quotation for the restoration of a sign and Councillor Hedditch was asked to action this. It was agreed that photographs and location details for signs would be provided by Councillor Hibbard (Blackdown and

Kittwhistle), Councillor Laurie (Seaborough), Councillor Mouldsdale (Broadwindsor) and Councillor Chumbley (Burstock and Hursey).

Action: The Clerk to collate information and present at the next Meeting.

c. Update on Dog Bins for Drimpton

Councillor Chubb reported that the site meeting with Dorset Waste Partnership (DWP) had gone well and all identified sites were agreeable with them. DWP could provide standard waste bins and they would have to be chained to a post or wall. Councillor Chubb stated that the Council would not be able to advertise these bins as dog waste bins. Councillor Chubb stated that he had spoken to residents close to the proposed locations and that concerns had been raised concerning the location close to the Church. Councillor Bassett referred to the letter received from Mr. Mike Saunders which had been circulated to Members prior to the Meeting. Mr. Saunders raised concerns about dog waste being placed in standard waste bins and the potential risk that could be caused. Councillor Bassett questioned the estimated volume of dog waste as highlighted in Mr. Saunders' letter. Councillor Chubb stated that the Council may want to take additional time to review this matter. Councillor Hibbard stated that bins would be trialled in the first instance and that just the two locations, close to the Village Hall and Netherhay Chapel be put forward. The Clerk was asked to acquire costings for dog waste bin installation and collection and report back at the next Meeting.

Action: The Clerk to find out the cost for the installation of dog waste bins and collection.

d. Sewerage Problems in Drimpton

The Clerk stated that Councillor Chubb had asked for this matter to be on the agenda. Councillor Chubb reported that South West Water (SWW) had promised to carry out a survey in Marksmead early in the year and to date this has not been actioned. Councillor Hibbard stated that he was aware of this matter and had attended a meeting with Oliver Letwin MP regarding the problems in Marksmead. Councillor Bassett stated that communications were ongoing between SWW and Mr. John Wallis and that he would liaise with him to ascertain whether Parish Council involvement at this time would be helpful. Councillor Curtis stated that Broadwindsor was experiencing problems with their sewerage infrastructure and that nothing was being resolved.

e. Review of Entry/Exit Points into the Grouped Parish Area

This report was deferred until the next Meeting due to the absence of Councillor Leader.

f. Update on Highways Reported Problems

The Clerk made reference to the email received from Mr. Blair Turner with regard to outstanding highways matters. Councillor Sewell stated that the matter of the dropped kerb outside of Comrades Hall was being progressed by Councillor Knox. Councillor Chubb reported that he had recently used the online system to report a highways matter and that the process was successful. The Clerk stated that the proposed meeting between Parish Councils and Mr. Andrew Martin of the Highways Authority had been cancelled. It was suggested that Mr. Martin be invited to attend the Annual Parish Meeting.

16. AFFORDABLE HOUSING

a. Report from Broadwindsor Group Parish Community Land Trust

Councillor Chubb reported that the Trust is moving forward and progressing well. A meeting with the architect had convened and the issue of sewerage and not wanting to add any further pressure to the existing system was discussed. The architect will be providing sketches of the development shortly and a public meeting will then be arranged.

17. LEISURE

a. MUGA

Councillor Rowe reported that she had attended a Sport England meeting with Councillor Leader in Weymouth, during which potential funding streams were highlighted. Councillor Rowe stated that there will be a lot of organisations applying for this funding and that demonstration of need is paramount. Councillor Hardwill asked whether the lease had been transferred yet from the County Council, the Clerk stated that she did not know.

18. MATTERS OF INTEREST AND INFORMATION

a. Items for Next Agenda from Members of the Council

Councillor Rowe raised the matter of the amount of bins at the bottom of Church Walk, there seemed to be a large number considering the number of properties. Councillor Mouldsdale stated that there should only be one resident putting their bin in this location. Councillor Sewell reminded Members of the bag and box agreement and that holiday homes should be putting out rubbish in purple bags. The Clerk was asked to contact Dorset Waste Partnership. Councillor Rowe also suggested that it would be useful for table name signs to be used at Meetings, to provide information to members of the public or visiting guests. Members agreed and the Clerk stated that she thought this a very good idea and would action. The Clerk was also asked to circulate again information regarding the Dorset Best Kept Village Competition.

With regard to agenda item 6b, Councillor Hardwill stated it was very important that further discussions take place to ensure that guidelines are followed. Councillor Curtis questioned the size of the land and viability for a business and housing and reiterated the importance of a business plan. Members agreed that the onsite caravan and its usage should be monitored.

Action: The Clerk to contact Dorset Waste Partnership with regard to Church Walk.

b. Items for Next Agenda from Members of the Public

None.

19. PUBLIC PARTICIPATION

There were no questions.

20. CLOSE

The Council Meeting was formally closed at 9.29 pm. The Chairman thanked everyone for attending.