



## **MINUTES OF THE MEETING OF THE COUNCIL**

**11 JULY 2022**

### **BROADWINDSOR CRICKET PAVILION**

**PRESENT:** Cllr. Rowland Hibbard, (Chairman), Cllr. Jacqui Sewell (Vice Chairman), Cllr. Tim Bassett, Cllr. Steve Chubb, Cllr. David Chumbley, Cllr. Stuart Curtis, Cllr. Rick Dyke, Cllr. Kevin Madder-Smith, Cllr. Sonia Raymond.

**ATTENDANCE:** Councillor Simon Christopher (Dorset Council), Helen Cudmore (Clerk).

The Meeting commenced at 7.30 pm and was opened by Councillor Hibbard. Councillor Hibbard welcomed Councillors and members of the public and thanked them for taking part. Councillor Hibbard thanked Broadwindsor Cricket Club for hosting the event. There were three members of the public in attendance.

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#### **1. APOLOGIES AND APPROVAL OF ABSENCE**

Apologies were received from PCSO Bishop and from Councillors Harris, Hughes, Rowe, Frampton and White and unanimously approved by the Parish Council.

#### **2. DISCLOSURES OF INTERESTS, DISPENSATIONS AND REGISTER OF INTERESTS UPDATES**

**a. To receive disclosures of personal and prejudicial interests from Councillors and employees on matters to be considered at the Meeting.**

None.

**b. To receive requests for dispensations.**

None.

**c. To grant any requests for dispensation.**

None.

**d. To receive any updates to the Register of Interests from Councillors.**

None.

#### **3. MINUTES OF THE LAST MEETING**

The minutes from the Meeting of the Parish Council held on 13 June 2022 were confirmed as a true record and unanimously approved by the Council.

#### **4. MATTERS ARISING**

The Clerk read aloud comments received from Councillor Rowe regarding the last meeting. The Clerk stated that Councillor Rowe had stated that after Councillor Christopher's report on page 3 of the draft minutes, she wished to clarify that herself and residents had written to Anna Lee, and she had replied to say that the application would be going to the Full Planning Committee for consideration. Once the date of 9 June had been given, they then lobbied all appropriate Councillors and Officers by email stating their concerns. Councillor Rowe had stated that after receiving the eleventh hour information, they wrote again regarding the River Axe and the new legislation regarding river pollution. The Clerk also stated that Councillor Rowe had asked to clarify the situation regarding the verges as Councillors are understandably concerned about potential costs of paying someone to mow. Councillors voted for volunteers to mow during the summer weeks the edges of the small areas adopted by the Parish Council, however whilst volunteers are on hand to continue watering and manage the wildflower beds, regular mowing is needed to ensure that this asset to the Grouped Parish remains as a community facility. Councillor Rowe's comments stated that Dorset Council's next mowing is scheduled for the end of August/beginning of September and whilst she will strive to bring together a team of volunteers to mow this small area, it may be necessary to pay for two or three hours of mowing during this period, otherwise the bench and wildflower areas will be inaccessible. Councillor Sewell stated that she would like to know when Dorset Council became aware of the phosphate issue as the legislation was actually published in March 2022.

Councillor Chumbley reported that he had received a note from a new resident in Hursey who had expressed an interest in becoming involved with the management of Hursey Common and stated that she had previously taken part in the surveying of the Common as a work experience student with Dorset Wildlife Trust. The Clerk suggested that a meeting with Sheila Hawkins, Stefan Nikolov and Councillor Dyke be arranged.

#### **5. PUBLIC PARTICIPATION**

Members of the public were invited to address the Council by Councillor Hibbard. There were no comments.

##### **a. Report from Councillor Simon Christopher, Dorset Council**

The report from Councillor Christopher had been circulated prior to the meeting and Councillor Christopher asked for any questions. Councillor Christopher stated that he had been discussing the matter of second homes with the Leader of Dorset Council, Councillor Spencer Flower and stated that if local authorities were able to charge double council tax for second homes that this would have quite an impact for Dorset. Councillor Christopher stated that there was a lot of concern about the number of holiday lets and the viability of many towns and villages in the County. Councillor Sewell stated that holiday lets should be charged as a business for their refuse collection but stated that often this does not happen. Councillor Christopher stated that he had attended the Devon County Show and had been interested to

learn about a pilot project involving Bennamann and Cornish County Farms which is trialling a new 'green' biomethane fuel made from manure slurry. Councillor Christopher stated that there seems to be a move to extend 20 mph speed limits and that there is a lot of concern about speeding. Councillor Christopher stated that he had been discussing mobile and broadband coverage with Chris Loder MP and stated that Dorset Council is to embark on a number of outreach events in Bridport with the focus on communications. Councillor Hibbard asked if there was any progress to report about the request for a footpath to the Cricket Club. Councillor Christopher stated that Councillor Flower in his recent visit to Broadwindsor had understood the need for the footpath and that some people have the idea that there may be an alternative route for the path, although he believed that the direct route along the main road was the best option, although it may not be cheap to construct. Councillor Christopher stated that he now must convince the lead member for Highways. Councillor Sewell stated that the path must be accessible for those with disabilities. Councillor Chubb asked if there was an update on the request for a reduction in speed limits in Broadwindsor and at Horn Ash and stated that these matters have been raised many times, but action does not seem to be taken. Councillor Dyke stated that every road into Broadwindsor goes from 60 mph to 20 mph and stated that this matter was a big issue for the Parish. Councillor Christopher stated that a letter from the Parish Council expressing their concerns, copied to Chris Loder MP would be helpful and stated that he would continue to put the pressure on Dorset Council.

**b. Report from Dorset Police**

In his absence, the Clerk read aloud a report from PCSO Bishop. The report stated that fortunately there is not a lot of crime to report locally. In his report PCSO Bishop urged people to be vigilant and report any suspicious activity to Dorset Police, either on 101 or online at [www.dorset.police.uk](http://www.dorset.police.uk) or 999 if a crime is taking place. In his report PCSO Bishop stated that he would be at Comrades Hall on Tuesday 12 July at 11.00am, should anyone wish to come and speak with him. Councillor Madder-Smith stated that he had witnessed a lorry drive into two cars opposite the pub but presumed that the Police had not been involved. Councillor Chubb reported that there had been a spate of eggs being stolen from outside of people's homes.

**6. CORRESPONDENCE AND NOTICES**

**a. DAPTC, Star Award Certificate for Councillor Training and Development**

Councillor Hibbard thanked the Clerk and Councillors for their participation.

**b. Public Health Dorset, Mental Health Support Network**

The Clerk proposed that this be forwarded to Councillor White as she had previously been a contact for public health, this was agreed.

**7. PARISH COUNCIL RESPONSE TO CORONAVIRUS (COVID-19)**

**a. Community Updates from Councillors**

No report.

## **8. ACCOUNTS**

### **a. To receive the Finance Report**

Councillor Hibbard referred Members of the Council to a spreadsheet highlighting income and expenditure which had previously been circulated. The current balance as of the 30 June was £28,893.78. The Clerk reported that the Annual Return had been submitted. There were no questions.

### **b. To approve payment of £6.26 for HMRC (NI)**

### **c. To approve payment of £819.25 for Community First (Insurance)**

### **d. To approve payment of £500.00 (Allotment Grant)**

### **e. To approve payment of £184.00 for Clerk (Expenses)**

### **f. To approve payment of £1,159.56 for Clerk (Salary Adjustment April – June 2022)**

### **g. To approve payment of £12.03 for Councillor Chubb (Padlocks for Bins)**

### **h. To note payment of £27.29 for Dr. G Small (Tarpaulin Cover for Mower)**

### **i. To note payment of £42.11 for Councillor Madder-Smith (Padlocks for MUGA)**

Councillor Bassett proposed that payments b to i be approved en bloc. There were no objections.

**Resolved: Proposed by Councillor Bassett, seconded by Councillor Sewell and agreed by a show of hands, the Council unanimously approved payments b to i.**

### **j. Update on Compensation Request for Damaged Lawn Mower**

The Clerk reported that a claim had been submitted to Zurich, the Parish Council's insurance provider which had included the documentation provided by Dr. Graham Small and stated that she had been contacted by a claims handler and asked for further information.

## **9. PLANNING APPLICATIONS**

### **a. Applications Received and Circulated for Consultation**

#### **P/LBC/2022/03708, The Old George, The Square, Broadwindsor, DT8 3QD**

Councillor Madder-Smith reported that he had reviewed this application and spoken with neighbours and that no objections had been raised. Councillor Madder-Smith stated that physical works do seem to have already started but stated that he had not managed to speak with the owner.

#### **P/LBC/2022/03600, Lower Sandpit Farm, Hardys Lane, Drimpton, DT8 3RS**

The Clerk reported that Councillor Harris had reviewed this application and taken advice from Councillor Rowe as she had been the lead Councillor for the previous application. The Clerk stated that both had recommend that the application be supported by the Parish Council.

#### **P/HOU/2022/03539, 9 Oxhayes, Drimpton, DT8 3RP**

Councillor Bassett reported that he had reviewed this application and spoken with neighbours and the applicant and that no concerns or objections had been raised.

**b. Other Applications**

The Clerk reported that the following application had been received from Dorset Council for information only.

P/PABA/2022/03873, Dibberford, Land to the West of the A3066, DT8 3HE (Information Only)

The Clerk stated that she had received the following application after the agenda had been published and asked for a lead Councillor. Councillor Chubb agreed to lead on the consultation process.

P/HOU/2022/04129, Ashleigh Chard Road Drimpton Dorset DT8 3RF

The Clerk stated that she had received the following application after the agenda had been published and stated that Councillor Chumbley had agreed to be the Councillor.

P/HOU/2022/03998, 1 Bridport Road, Broadwindsor, DT8 3LA

Councillor Sewell informed the Clerk that the following planning application had been withdrawn.

P/OUT/2022/04123, Manor Farm, Common Water Lane, Broadwindsor, DT8 3QR

**c. Results**

The Clerk reported the following results:

P/NMA/2022/03380, 12 Marksmead, Drimpton, DT8 3RZ: Granted

P/TRT/2022/02919, Brent Paddock, Axe Lane, Drimpton, DT8 3FN: Consent (Tree Works)

P/HOU/2022/02617, Island House, High Street, Broadwindsor, DT8 3QP: Granted

P/FUL/2022/01699, Comrades Hall, High Street, Broadwindsor, DT8 3QP: Granted

P/HOU/2022/00458, 18 Redlands Lane, Broadwindsor, DT8 3ST: Granted

P/HOU/2021/04585, Blackbird Cottage, The Square, Broadwindsor, DT8 3QD: Granted

P/LBC/2021/04586, Blackbird Cottage, The Square, Broadwindsor, DT8 3QD: Granted

**10. REQUEST FROM BROADWINDSOR AND DISTRICT COMMUNITY ENTERPRISE LTD (BADCE) FOR ACCESS TO LOAN FINANCE FOR THE PURCHASE OF THE FREEHOLD OF THE COMMUNITY SHOP PREMISES**

**a. Community Consultation Update**

The Clerk reported that she had publicised the request on the Parish Council's website had Facebook pages and it had featured in the Broadwindsor Parish News and also on the Broadwindsor.org website. The Clerk stated that she had received 51 emails and messages all supporting the request and that the matter had now been on two meeting agendas. Councillor Hibbard asked Stewart Urry if he had any additional comments to make, Stewart Urry stated that at their recent shareholder's meeting, the request had received unanimous support.

**b. To Resolve to Approve the Request**

The Clerk reminded Councillors that the loan would be for £50,000 over a thirty year term and based on fixed interest rates published that day, this would translate to two payments a year of either £1371.30 (Annuity) or £1720.83 (EIP -Equal Instalments of Principal). The Clerk stated that if the Parish Council approved this request then she would seek borrowing approval from Government and then if this was granted, an application would then be submitted to the Public Works Loan Board.

**Resolved: Proposed by Councillor Bassett, seconded by Councillor Sewell and agreed by a show of hands, the Council unanimously approved the request to access loan finance through the Public Works Loan Board.**

Councillor Chubb asked about the availability of the Clerk to complete the application process. The Clerk stated that she normally takes the majority of her annual leave during August but will review the process and ascertain when it can likely be completed. Stewart Urry suggested that he and the Clerk discuss this outside of the meeting.

**11. CLIMATE CHANGE EMERGENCY**

**a. Working Group Update**

No report.

**12. ALLOTMENTS**

**a. Update Report**

Stefan Nikolov reported that the grant application to Wessex Water had been successful and thanked the Parish Council for their grant of £500.00. Stefan Nikolov stated that work will start in August, and he hoped that it would be completed by the end of September. The Clerk asked for a plan of the allotments.

**13. WELCOME PACK UPDATE**

The Clerk reported that she had had a meeting with Councillor Rowe to review the Welcome Packs and after reading feedback from new residents who had received a pack, it was clear to see that although the information was very helpful to them, it was the personal welcome that they had found so important. The Clerk stated that with this in mind, it is suggested that there be a nominated Councillor for each village/parish who take the pack out personally to welcome a new resident and that the Clerk will centrally co-ordinate. The Clerk stated that it was not the intention that the pack provide a large quantity of information, it was there to provide basic information and contacts. The Clerk also asked those Councillors involved with the village halls, whether they would be able to provide a short flyer to go into the packs informing about the village halls - hire fees, activities and contact details.

#### **14. COMMUNICATIONS WITHIN THE GROUPED PARISH AREA**

Councillor Dyke stated that poor broadband coverage is still very much an issue and stated that he is looking at grants for residents of Hursey. Councillor Christopher asked for this to be emailed to him and that he will liaise with Councillor Jill Haynes, Dorset Council Portfolio Holder for Corporate Development and Transformation.

#### **15. HIGHWAYS**

##### **a. Report from the Footpaths Officer**

No update.

##### **b. Verge Management in the Grouped Parish Area**

The Clerk read aloud an update received from Councillor Rowe which stated that three residents are currently mowing the two areas around the wildflowers, with other volunteers watering and dead heading as appropriate and that it is intended for a photograph of the wildflowers to be the cover for the next edition of Broadwindsor News.

##### **c. Grouped Parish Speed Limits and SIDs Update**

The Clerk stated that she had received a report to say that one of the SIDs was not working correctly and that she had contacted Councillor Harris and the Speedwatch Teams. Councillor Raymond stated that it had not been working that afternoon and Councillor Bassett stated that it had been working that evening. Stefan Nikolov stated that he is responsible for the SID in Beaminster and it depends very much on the speed traveling as to whether a message is displayed and suggested using the reset button to refresh the device. Stefan Nikolov stated that problems can be reported to Dorset Council.

A member of the public reported that there had been at least five hedgehogs killed on the Beaminster Road and sadly her own cat had also been killed and asked the Parish Council to consider purchasing or contributing towards a hedgehog awareness sign, stating that additional measures are needed, not just a reduction in the speed limit. The Clerk stated that Councillor Rowe had contacted Dorset Council as she believed that they have such signs. The Clerk stated that Councillor Rowe fully supported the proposal and had stated that the Parish Council should do everything it can to protect this endangered species. The Clerk stated that she would contact Dorset Council. Councillor Sewell stated that depending on the response from Dorset Council, the Parish Council should seek to purchase this as there is not a meeting in August. In principle the Council supported this purchase.

##### **d. War Memorial Project Update**

No report. A member of the public stated that this project was going to be discussed at Comrades Hall the next evening.

## **16. AFFORDABLE HOUSING**

### **a. Report from the Broadwindsor Group Parish Community Land Trust (CLT)**

Councillor Hibbard reported that there had been a site meeting last Thursday and that he was pleased to report that all fifteen houses are out of the ground and materials are being sourced without too much delay. Councillor Hibbard stated that at the CLT AGM on 20 June representatives from Abri and CG Fry had been in attendance and stated that at the outset of the project, it had been the plan for the site to have its own independent sewerage plant but unfortunately this had been rejected by Wessex Water. Councillor Hibbard stated that the site will now be connected to the main sewerage through Oxhayes and as a result of concerns raised by local residents, at their own expense Abri and CG Fry have commissioned a CCTV survey of all the pipes which has found obstructions and damage within the pipes. Councillor Hibbard stated that this had all been reported to South West Water and they had emailed a reply confirming that they would review the findings. Councillor Hibbard stated that the survey had also shown that water is being allowed to go into the sewerage which at times, overloads the system. Councillor Hibbard stated that although local residents and the CLT would have preferred the original proposal of an independent plant, if the site was not going to be connected to the mains, then the CCTV survey would not have been carried out and the problems would not have been highlighted, which will ultimately lead to benefits for residents. Councillor Bassett stated that this type of survey has been carried out twice before during the last ten years and stated that no remedial action has ever been taken. Councillor Bassett stated that despite concerns raised by residents and the involvement of the local MP, nothing has happened and urged caution to think that things would be any different this time. Councillor Bassett stated that South West Water is aware of the issue of the surface water and had stated that it was perfectly acceptable. Councillor Chubb stated that the survey had also included Oxhayes which had not been included in previous surveys and problems had been highlighted. Councillor Hibbard stated that the Government had introduced new regulations about sewage getting into the rivers and had originally asked water boards to sort this out by 2020, this had now been extended to 2023. Councillor Hibbard stated that water boards don't actually have to stop this from happening but they have to monitor it. Councillor Sewell stated that the Parish Council should be supporting the CLT to make sure that action is taken, and the work gets done.

## **17. MATTERS OF INTEREST AND INFORMATION**

### **a. Items for next Agenda from Members of the Council**

Councillor Christopher stated that the Parish Council may wish to look at 'carbon covenants' over next few weeks which will be introduced on 30 September.

### **b. Items for next Agenda from Members of the Public**

None.



## **18. PUBLIC PARTICIPATION**

Residents were invited to give their views and ask questions of the Parish Council on any outstanding issues on the agenda or raise issues for future consideration. A member of the public asked Councillor Christopher who he would vote for to be the new Prime Minister, Councillor Christopher did not comment.

## **19. DATE OF NEXT MEETING**

The Clerk confirmed that the date of the next meeting will be 12 September.

## **20. THE FMR TRUST**

### **a. To receive the Finance Report (Balance £3,949.07 as of 30 June 2022)**

Councillor Hibbard referred Trustees to a spreadsheet highlighting income and expenditure which had previously been circulated. The current balance as of the 30 June was £3,949.07. There were no questions.

### **b. To approve payment of £246.46 for Broadwindsor Group Parish Council (Trust Administration)**

**Resolved: Proposed by Councillor Bassett, seconded by Councillor Chumbley and agreed by a show of hands, Trustees unanimously approved payment b.**

### **c. To consider a grant of £2,000 for Broadwindsor School/PTA (Play Equipment, Assault Course)**

The Clerk stated that the application had been circulated and that £6,000 had already been raised and that it was hoped that the additional money would be raised through their Summer Fete and other activities. Councillor Chubb stated that the focus of the application being children and outdoor activity was very much the remit of the FMR Trust and that he proposed that the request be fully supported.

**Resolved: Proposed by Councillor Chubb seconded by Councillor Sewell and agreed by a show of hands, Trustees unanimously approved payment c.**

### **d. To consider a grant of £1,000 for Comrades Hall (Play Equipment)**

The Clerk stated that the application had been circulated prior to the meeting. Councillor Chumbley stated that considerable effort had been made by the Committee with grant applications and further fundraising would take place. Councillor Chubb proposed that the full amount be given and suggested that the Committee look at the equipment being installed as it seemed quite similar to that at Drimpton. Councillor Dyke stated that if the Committee were still planning on Crowdfunding then he would recommend using the platform which has match funding alongside.

**Resolved: Proposed by Councillor Chubb, seconded by Councillor Bassett and agreed by a show of hands, Trustees unanimously approved payment d.**

## **21. CLOSE**

The meeting of the Parish Council was formally closed at 8.33 pm and the meeting of the FMR Trust was formally closed at 8.42 pm. Councillor Hibbard thanked everyone for attending and for their participation.