



MINUTES OF THE COUNCIL MEETING 11 FEBRUARY 2019

COMRADES HALL

PRESENT: Cllr. Rowland Hibbard (Chairman), Cllr. David Leader (Vice Chairman), Cllr. Tim Bassett, Cllr. Cindy Bodycombe, Cllr. Steve Chubb, Cllr. David Chumbley, Cllr. Peter Hardwill, Cllr. Brian Hedditch, Cllr. Susanna Laurie, Cllr. Kevin Madder-Smith, Cllr. Dorothy Rowe, Cllr. Jacqui Sewell.

ATTENDANCE: Helen Cudmore (Clerk).

The Meeting commenced at 7.30 pm and was opened by the Chairman. There were ten members of the public present. Councillor Hibbard welcomed Councillors and members of the public to the Meeting. Councillor Hibbard stated that those members of the public wishing to speak on matters relating to Redlands Lane may address the Council under Agenda Item 4.

1. APOLOGIES AND APPROVAL OF ABSENCE

Apologies were received from Cllrs. Curtis, Frampton and Smith and from PCSO Bishop and unanimously approved by the Parish Council.

2. DISCLOSURES OF INTERESTS, DISPENSATIONS AND REGISTER OF INTERESTS UPDATES

a. To receive disclosures of personal and prejudicial interests from Councillors and employees on matters to be considered at the Meeting.

Councillor Hedditch declared an interest in Agenda Item 18a, Councillor Bassett declared an interest in Agenda Item 7e, Councillor Chumbley declared an interest in Agenda Item 6c and Councillor Chubb declared an interest in Agenda Item 7e.

b. To receive requests for dispensations.

The Clerk reported that a request for dispensation for Agenda Item 4 had been received from Councillor Rowe as she was updating the Council on matters discussed at the January Meeting, minute reference BGPC2019/01/5/8c and was a resident of Redlands Lane herself.

c. To grant any requests for dispensation.

The Clerk reported that the above dispensation had been granted.

d. To receive any updates to the Register of Interests from Councillors.

No updates were received.

3. MINUTES OF THE LAST MEETING

The minutes from the Meeting held on 14 January and the Extraordinary Meeting held on 31 January were confirmed as a true record and signed by Councillor Hibbard and unanimously approved by the Council.

4. MATTERS ARISING

Councillor Rowe reported that she, with help from a member of the public had carried out a poll of twenty Redlands Lane households in order to gauge opinion about whether they supported some form of traffic calming measures. Councillor Rowe stated that 100% of those asked were in favour of traffic calming and that different options were suggested including the installation of a road block, road width restrictions and the introduction of a pinch-point. Councillor Rowe stated that the volume of traffic both parking in Redlands Lane and using Redlands Lane as a short cut now and in the future will significantly increase and noted that the new proposed pinch-point on the Beaminster Road could also lead to additional traffic. Councillor Rowe stated that residents are extremely concerned about this and the impact on their safety. A member of the public reiterated the facts reported by Councillor Rowe and stated that any traffic management plan needs to look further ahead and not just focus on when the construction starts. The member of the public stated that the concerns of residents were being ignored and that the community needs to do something.

Councillor Sewell stated that although the application does include a traffic management plan, it is advisory and enforcement may be difficult. Councillor Sewell suggested that a meeting with the new person in charge of the Highways Authority may be useful at this time. Councillor Bassett stated that there was a similar situation in Drimpton and that the Highways Authority had been very helpful in their advice. Councillor Leader asked out of those questioned, how many households were in favour of blocking the Lane, Councillor Rowe stated that twelve were in favour and eight opposed. Councillor Chubb stated that it may well be the case that the developer identifies a secure site to house equipment and parking for workers when construction begins. A member of the public expressed their concern about the increase in traffic using Redlands Lane when construction begins and suggested that a pinch-point be installed. Another member of the public stated that they were in support of road width restrictions. Councillor Bassett stated that removeable bollards were used in Drimpton and that a turning circle was in place. A member of the public stated that access for emergency vehicles would be required. A member of the public stated that residents would not want vehicles constantly doing three-point turns outside their house and that with some measures suggested it may be difficult to park outside your own house. A member of the public stated that he had witnessed within ten minutes, five cars coming through Redlands Lane on the wrong side due to the changing width of the road and that with the increase in the volume of the traffic, the risk of an accident occurring would be much greater.

Councillor Hibbard thanked members of the public for raising their concerns at the Meeting and advised that they should independently write to Dorset County Council, as this would have most impact. Councillor Hibbard asked that a copy of any communication be sent to the

Parish Council. Councillor Hibbard stated that the Parish Council would then seek to convene a meeting with local residents and the Highways Authority to discuss their concerns. Councillor Chubb suggested that a co-ordinator be appointed to help facilitate the process.

The Clerk reported that she had received a reply from the Planning Officer and read aloud his comments. The Clerk also reported that she had received comments from other residents of Redlands Lane whom could not attend the Meeting and had been asked to read them aloud. One resident expressed that their preference would be to close Redlands Lane off allowing access from only one end, with access only for emergency vehicles. The resident stated that she favoured this as opposed to physical calming or unsightly signage. The resident stated that in her opinion, Redlands Lane was already used to cut the corner off from the Bridport to Beaminster Roads and that the success of the Craft Centre, which she welcomed, had caused additional traffic which had included a large coach doing a three-point turn in front of her house. The resident had also stated in her email to the Clerk that as a point of fact many delivery lorries also do three point turns in front of her house as it is a wide section of the road. The Clerk reported that other residents had contacted her to express their concern that Redlands Lane, largely residential and adjacent to the site, could become a 'rat-run' for heavy vehicles during the construction phase, and that they would support some form of traffic calming or pinch-points (car width only) to deter this. The residents stated that they believed that blocking the road may cause too many problems for residents both in the short and long term.

Councillor Hibbard thanked members of the public, both those attending the Meeting and those whom could not, for their comments.

The Clerk also reported that Broadwindsor Group Parish Council had not been selected to send a representative to the 2019 Royal Garden Party.

5. PUBLIC PARTICIPATION

Members of the public were invited to address the Council by Councillor Hibbard. No matters were raised.

a. Report from Councillor Knox

No report. Councillor Hardwill expressed his regret that he was not able to raise a number of matters with Councillor Knox at the Meeting. Councillor Hardwill stated that he had hoped that the formation of a new Dorset Council would bring the promised improvement in services and efficiency of resources but stated that he was concerned that people may end up worse off. Councillor Hardwill stated that not enough information was being provided. Councillor Hardwill stated that Dorset County Council was directly responsible for delaying the start of the MUGA project and by doing so had caused projects costs to be increased by around £40,000. Councillor Hardwill stated that Dorset County Council should repay these costs to the Parish Council. Councillor Hibbard stated that he shared these concerns and hoped that improvements would come. Councillor Chubb stated that this was very much a transitional

stage and there are lots of unknowns but that going forward it would be important to maintain a local connection in order to get things done.

b. Report from Councillor Sewell

Councillor Sewell reported that she was a member of the Shadow Overview and Scrutiny Committee and that six weeks ago, they had discussed Council Tax benefits and had agreed that a relief rate of 91.5 % should remain. Councillor Sewell stated that unfortunately the Shadow Executive had set the level of relief at 90%.

c. Report from Dorset Police

In the absence of PCSO Bishop, the Clerk read aloud his report. The Clerk stated that Dorset Police had received report of a dog attacking a lamb and advised people that when walking their dogs near livestock to put them on a lead as worrying livestock is an offence. The Clerk stated that Dorset Police had also received a report of a group of males shooting on Lewesdon Hill, possibly without permission and urged that if anyone was concerned about incidents like this, to contact the Police at the time. In his report PCSO Bishop also encouraged people to be vigilant about scam calls and emails.

Councillor Madder-Smith reported that the people who had been caught breaking into the Village Shop had been found guilty of burglary, one person was also found guilty of possessing a firearm and stated that sentencing would take place in March. Councillor Hardwill stated that there had been a break-in at a farm at Drimpton and that tools had been stolen. Councillor Hibbard stated that a trailer had been stolen from Mosterton. Councillor Chubb stated that he receives a local crime report and that there are many more incidents of crime within the area and that he was unsure as to whether these should be more widely reported.

6. CORRESPONDENCE AND NOTICES

a. Citizens Advice Bridport & District, Request for Grant

The Clerk reported that this letter had been circulated to Members of the Council prior to the Meeting. There was unanimous support from Councillors for the work of Citizens Advice and a recognition for the help that they provide each year to people living within the Grouped Parish area. Members of the Council agreed that a grant of £100.00 should be awarded and asked the Clerk to add this to the Agenda for March for payment.

b. Dr. Rowan-Robinson, Request for Defibrillator Training

Councillor Bassett reported that he had received a request for defibrillator training and had been asked to raise the matter with the Parish Council. Councillor Sewell stated that if local people wanted to take part in a defibrillator awareness event, then this could be provided locally, through the Marshwood Community Land Trust at no or little cost. Councillor Sewell stated that a trained Paramedic was willing to provide this for up to twenty-five people but stated that a full first aid course would have to be paid for by people themselves. Councillor Bassett stated that he would report back on this matter and liaise with Councillor Sewell.

c. Broadwindsor School, Request for Grant

Councillor Hibbard reported that this request had now been withdrawn and stated that Dorset County Council had agreed to provide funding in full for new gates and a fence at Broadwindsor School.

d. Dorset Wildlife Trust, Request to Monitor Lewesdon Hill (Part) and Burstock Down

The Clerk reported that a request from Dorset Wildlife Trust to monitor part of Lewesdon Hill and Burstock Down had been received, the Council agreed that permission should be granted.

7. ACCOUNTS

a. The Finance Report

The Clerk referred Members of the Council to a spreadsheet highlighting income and expenditure for the first, second, third and fourth (part) quarters of 2018/2019, which had previously been circulated. The current balance as of the 31 January 2019 was £69,887.13 which included £52,733.00 of ring-fenced funds for the MUGA project and Fingerpost restoration programme. There were no questions.

b. To approve payment of £25.00 for Mr. & Mrs. Selhurst (Allotment Deposit)

c. To approve payment of £25.00 for Ms. Russell (Allotment Deposit)

d. To approve payment of £100.00 for Beaminster Museum (Grant)

e. To approve payment of £1339.11 for Drimpton Village Hall & Recreational Trust (£106 Grant)

f. To approve payment of £45.00 for DAPTC (Training Event)

g. To approve payment of £613.20 for Dorset Planning Consultant Ltd (Neighbourhood Plan)

h. To approve payment of £55.26 for Clerk (Expenses January and February 2019)

i. To approve payment of £95.76 for Bridport Foundry (Fingerpost Sign Letters)

Resolved: Proposed by Councillor Leader, seconded by Councillor Sewell and agreed by a show of hands, the Council unanimously approved payments b to i.

The Clerk reported that payment i had been made already and that the Council's Financial Regulations allowed this as the total amount was under £100.00. Councillor Hardwill stated that he would like the minutes to record that from any further £106 funds allocated for the Grouped Parish some funding should be allocated for Blackdown Village Hall as they now have a number of projects ready for funding. Councillors agreed. Councillor Hardwill asked about the Neighbourhood Plan payments and it was agreed that this would be addressed under Agenda Item 15.

8. PLANNING APPLICATIONS

a. Applications Received and Circulated for Consultation

WD/D/18/002950, Rose Cottage, Blackdown, DT8 3LE

The Clerk stated that this application was seeking permission to replace two rear windows and a front door and that Councillor Hardwill had been nominated as the lead Councillor. Councillor Hardwill stated that permission was required due its listed building status and that the applicant wanted to replace the existing rotten windows and door, which was entirely

reasonable. Councillor Hardwill stated that he could not see any reason to object to this application.

WD/D/18/002974, Hayes Cottage, Broadwindsor, DT8 3QF

The Clerk stated that this application was seeking permission to remove a gate, realign railings and make external alterations to form a vehicular access and parking space and stated that Councillor Chumbley had been nominated as the lead Councillor. Councillor Chumbley stated that the applicants were wanting to make good use of existing land and that he could not see any reason to object to this application.

WD/D/18/002969, Ellaway Cottage, Wood Farm, Wood Lane, Kittwhistle, DT8 3LG

The Clerk stated that this application was seeking retrospective permission to convert a chicken shed to a summer house and stated that Councillor Hibbard had been nominated as the lead Councillor. Councillor Hibbard stated that no concerns had been raised by neighbouring properties and that he could not see any reason to object to this application.

WD/D/19/000229, Dorset Farm, Littlewindsor Farm, Littlewindsor, DT8 3QU

Councillor Bassett reported that this application was seeking a Lawful Development Certificate for the existing use of land or buildings as a meat processing and distribution business. Councillor Bassett stated that the site had been used for meat processing and distribution for more than ten years, and that no change of use was being requested. Councillor Bassett stated that he could not see any reason to object to this application.

b. Other Applications

WD/D/19/000383, Southdene, West Swillets Road, Seaborough, DT8 3QY

The Clerk reported that this application had been received after the Agenda had been published and that Councillor Laurie had been nominated as the lead Councillor and would report back at the next Meeting.

c. Results

The Clerk reported the following results:

WD/D/19/000023, Fore Place, The Square, Broadwindsor, DT8 3QD: Condition 3 Partially Complied

WD/D/18/002336, Sandpit, Drimpton Road, Broadwindsor, DT8 3RS: Approved

WD/D/18/002022, Castlewood Farm, Marshwood, DT6 5QQ: Withdrawn

WD/D/18/002118, Higher Park Farm, Broadwindsor, DT8 3QT: Approved

WD/D/18/002110, Sandpit, Drimpton Road, Broadwindsor, DT8 3RS: Refused

9. ANNUAL PARISH MEETING

The Clerk reported that a date for the Annual Parish Meeting should be agreed and stated that it must fall between 1 March and 1 June inclusive. It was agreed that the Meeting should take place at Comrades Hall and the Clerk was asked to report back on suitable dates.

10. SOCIAL MEDIA POLICY

The Clerk stated that a copy of the draft Social Media Policy had been circulated prior to the Meeting and stated that it was important that guidance was in place to support the Council and Clerk. Councillor Hibbard asked for any comments or questions and then asked the Council to formally adopt the Policy.

Resolved: Proposed by Councillor Sewell, seconded by Councillor Laurie and agreed by a show of hands, the Council unanimously adopted the Social Media Policy 2019.

11. REPORT ON BEST VILLAGE COMPETITION

Councillor Rowe reported that she had made contact with Dorset Community Action, the co-ordinator of the Best Village Competition and that she had been informed that they were currently in the process of organising this year's competition. Councillor Rowe stated that she would report back to the Council once further information had been received.

12. GROUP PARISH WELCOME PACK

Councillor Rowe stated that she had informally approached new residents to Broadwindsor to ascertain what may be helpful to include in a pack. Councillor Rowe stated that no further action had been taken by the appointed Working Group at this time.

13. LOCAL GOVERNMENT REFORM UPDATE

There was no additional discussion on this matter.

14. GENERAL DATA PROTECTION REGULATIONS

a. To receive an update on the Data Protection Impact Assessment

No further update was provided on this matter.

15. NEIGHBOURHOOD PLAN

a. Report from the Broadwindsor Group Parish Neighbourhood Plan Steering Committee

Councillor Hibbard stated that the Neighbourhood Plan Steering Committee had received a grant to support the process of producing the Plan and that this money was used to pay for the Planning Consultant. Councillor Hibbard stated that the Draft Neighbourhood Plan along with submission documents were now ready to be independently examined, after which alterations could be made based on recommendations and then a referendum would be held to allow people to vote to accept or reject the Plan. Councillor Hibbard stated that the Plan must be taken to a meeting of the Scrutiny Committee after examination had taken place, and that due to the changes in local government, the next suitable date for this meeting would most likely be in June.

16. ALLOTMENTS

The Clerk reported that she had circulated a copy of the existing allotment contract and asked Members of the Council if they had any suggested amendments that could be made prior to renewals being issued at the beginning of March. Councillor Chumbley stated that the word 'proposed' should be removed from Clause 5l as the water harvester was now in place. It was suggested and agreed by Councillors that the deposit should be increased for new tenants

from £25.00 to £40.00 as an incentive to ensure that plots are well maintained. The inclusion of the fact that no dogs are permitted on the allotments was also discussed and the Clerk stated that she would liaise with the Broadwindsor Allotment Group on these suggested changes. Councillor Chubb stated that he had made contact with the Dog Warden with regard to another matter and had been informed that if land had a hedge fully surrounding it, it is not classed as open land and therefore dogs should not be allowed.

17. HIGHWAYS

a. Report from the Footpaths Officer

Councillor Rowe stated that she was very pleased to report that the new gate was now installed in Drimpton. Councillor Rowe stated that she was still concerned about some footpaths. Councillor Rowe stated that she still wished to access training and would welcome the opportunity to make contact with other Footpaths Officers. Councillor Rowe also stated that she was reviewing the Footpath Notice in order to make it more succinct.

b. Verge Management in the Grouped Parish Area

Councillor Rowe stated that a meeting was now being arranged with Mr. Goff and a contractor to discuss the way forward with the wildflower verges. Councillor Rowe stated that Councillor Leader would also be attending.

c. Dog Fouling

Councillor Sewell reported that she had been asked by a resident for a bin to be installed in Common Water Lane as dog fouling had become a problem. Councillor Leader stated that this was discussed at the last Meeting and that he had been looking for a suitable place to locate a new bin but had not yet found a site. Councillor Madder-Smith suggested placing a new bin outside of Comrades Hall as people do not want a bin outside of their home. Councillor Leader agreed to contact Comrades Hall to discuss the matter. Councillor Madder-Smith stated that since the gate had been installed at the Sportsfield, the problem of dog fouling had increased, stating that he believed that now that the area is enclosed, more dogs are being exercised there. Councillor Chubb stated that in order to take any action, the Dog Warden needs the names of those people who are not picking up after their dogs.

18. AFFORDABLE HOUSING

a. Report from the Broadwindsor Group Parish Community Land Trust

Councillor Leader reported he had nothing further to report at this time.

19. LEISURE

a. Update of the Multi-Use Games Area Project

Councillor Leader stated that he was still awaiting the final version of the lease from Dorset County Council and that he had been informed that he would receive it by the end of the week. Councillor Leader stated that he shared the concerns expressed by Councillor Hardwill, stating that the delays had been a disgrace. Councillor Hibbard stated that it was a sad reflection on Officers whom should be acting in the best interests of the Parish. Councillor

Sewell stated that the Parish Council should claim the LDF and S106 grants allocated to the MUGA project as soon as possible.

20. MATTERS OF INTEREST AND INFORMATION

a. Items for next Agenda from Members of the Council

Councillors Rowe stated that the Broadwindsor Parish Council noticeboard had not been updated, Councillor Madder-Smith agreed to take on key holder responsibility. Discussion relating to the possibility of relocating the noticeboard was held, Councillors agreed that residents would have to be asked before any action was taken.

b. Items for next Agenda from Members of the Public

None.

21. PUBLIC PARTICIPATION

A member of the public expressed her dismay that dogs were being allowed to foul in the Churchyard and reported that there was going to be a meeting of local people to look at ways to prevent it from happening. Councillor Sewell stated that the problem of dog fouling should be added to the agenda for the Annual Parish Meeting. Councillor Laurie suggested that a Facebook campaign be set up to raise the matter within the community, Councillor Hibbard asked Councillor Laurie if she would look into how this could work and report back at the next Meeting. Councillor Chubb stated that it would be difficult to change the way people think and that naming and shaming may be the only option. Councillor Hibbard asked the Clerk to add this matter to the Agenda for March.

22. CLOSE

The Council Meeting was formally closed at 9.08 pm. Councillor Hibbard thanked everyone for attending.