



**MINUTES OF THE COUNCIL MEETING 11 APRIL 2016**  
**COMRADES HALL, BROADWINDSOR**

**PRESENT:** Cllr. Mike Saunders (Chairman), Cllr. Rowland Hibbard (Vice Chairman), Cllr. Tim Bassett, Cllr. Jenny Calverley, Cllr. David Chumbley, Cllr. Lloyd Curtis, Cllr. Peter Hardwill, Cllr. Brian Hedditch, Cllr. David Leader, Cllr. Jacqui Sewell, Cllr. Roger Smith, Cllr. Lesley Tibballs, Cllr. Malcolm Wigglesworth.

**ATTENDANCE:** Helen Cudmore (Clerk).

The Meeting commenced at 7.30 pm and was opened by the Chairman. There were no members of the public present.

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**1. APOLOGIES AND APPROVAL OF ABSENCE**

Apologies were received from PCSO Alex Bishop, Councillor Frampton and Councillor Knox and unanimously approved by the Council.

**2. DISCLOSURES OF INTEREST**

None.

**3. MINUTES OF THE LAST MEETING**

A copy of the minutes from the Meeting held on 14 March 2016 was confirmed as a true record and signed by Councillor Saunders.

**4. MATTERS ARISING**

The Clerk reported that Mr. Peter Slimon had resigned from the Council with immediate effect. Mr. Slimon had asked the Clerk to pass on his thanks to Members for their support and guidance during his time of service and he sent his good wishes. On behalf of the Council, Councillor Saunders thanked Mr. Slimon for his two years of service and wished him well for the future.

**Resolved: Proposed by Councillor Bassett, seconded by Councillor Chumbley and agreed by a show of hands, the Council unanimously agreed a note of thanks to Mr. Slimon.**

**5. PUBLIC PARTICIPATION**

There were no members of the public present.

**a. Report from Councillor Knox**

No report.

**b. Report from Councillor Sewell**

Councillor Sewell reported that she had attended a Tripartite Council brainstorming meeting to discuss ways to generate income. Councillor Sewell stated that WDDC has reserves of £50

million which can only be used for capital projects and that the Council wants to use some of this money to invest in projects and receive a return. Councillor Sewell stated that if some of the money was not used then it could be lost if a Unitary path is taken and also by having such a large reserve, Central Government could reduce funding in other areas. A couple of possible options discussed included further investment in the Charles Street development, beach huts and a crematorium. Councillor Saunders asked if capital projects had been identified in the Local Plan and stated that money should be used to replace some of the vital services that were being withdrawn, such as provision for youth. Councillors Calverley and Hardwill agreed that money should be used to increase the number of staff in the WDDC Planning Department in order to increase the quality and efficiency of their service. Councillor Sewell reiterated that these reserves cannot be used for revenue projects, only capital and that this is outlined in legislation. Councillor Wigglesworth asked whether some of the money could be used to support the roll out of Superfast Broadband, Councillor Sewell stated that WDDC is already supporting this financially.

Councillor Leader asked why WDDC has such a large reserve. Councillor Sewell stated that some of the £50 million dates back to the sale of Council housing stock, when money was invested. Councillor Leader stated that investment should be made in projects which generate local employment. Councillor Hardwill concurred and stated that investment should be made in infrastructure for industrial employment. Councillor Saunders proposed that this corporate view should be passed to WDDC, Councillor Sewell agreed to do so.

**Resolved: Proposed by Councillor Leader, seconded by Councillor Hardwill and agreed by a show of hands, the Council unanimously agreed that projects which generate local employment should be invested in by West Dorset District Council and that this suggestion be forwarded to the Council.**

Councillor Hardwill asked for an update on the withdrawal of funding for local bus services. Councillor Sewell stated that there had been a stay of execution until June.

### **c. Report from the PCSO Alex Bishop**

In the absence of PCSO Alex Bishop, the Clerk presented his report. On Friday 18 March an Irish Red Setter dog was reported missing, having been last seen running from Hursey, through fields towards Burstock. There has been no sign of the dog since. PCSO Bishop asked that if anyone knows of the dog's whereabouts for them to call Dorset Police on 101. In the early hours of Sunday 20 March, unknown offenders broke a window at one unit of the Craft Centre, and also gained entry into another unit, stealing four cans of paint. It would then appear that this paint was then thrown over one vehicle and used to write profanities over another in Redlands Lane. It would also appear around the same time, unknown offenders gained entry to the Primary School grounds, vandalising and damaging property. The likelihood is that these incidents are linked. Police are still investigating. Between the evening of Saturday 26 and Sunday 27 March, a shed in the Blackdown area was broken into and a De Walt Mitre Saw was stolen. Late on Saturday 2 April, an unknown offender gained entry into a commercial yard in the Potwell area, by climbing over a gate. The owners were alerted by way of an alarm and reacted by turning on lights which then caused the offender to run off. Several items had been moved, but nothing stolen. On Thursday 31 March, there were several reports of suspicious door step traders in Broadwindsor, PCSO Bishop stated in his

report that whilst door step trading is a legitimate business tool, it also acts as a good cover story to potential offenders, who may wish to gain access into people's homes.

## **6. CORRESPONDENCE AND NOTICES**

The Clerk referred Members to two emails received from Elite Playground Inspections and from WDDC providing guidance on the EU Referendum for public bodies, both of which had been previously circulated to Members.

## **7. ANNUAL PARISH MEETING**

The Clerk referred Members to the draft agenda as previously circulated and asked for comments. Councillor Hibbard stated that Mr. Stewart Urry would be presenting the report from Broadwindsor Community Stores and Councillor Bassett confirmed that he would present the report for Drimpton Village Hall. Councillor Tibballs agreed to find out who would be presenting from Comrades Hall and Councillor Leader stated he would contact the School. Councillor Smith stated that the Horticultural Society and the Drimpton and Netherhay Youth Club will share an exhibition space. The Clerk stated that the agenda will be published and sent out at the beginning of the week commencing 18 April.

## **8. ACCOUNTS**

### **a. Finance Report**

The Clerk referred Members of the Council to a spreadsheet highlighting income and expenditure for the fourth quarter of 2015/2016, which had previously been circulated. The current balance as of 31 March 2016, the year end was £23,504.17. Councillor Saunders stated that from this, £14,000 has been earmarked for the Broadwindsor Multi Use Games Area. The Clerk was pleased to inform Members that the application to the Transparency Fund had been successful and that £1089.00 had been awarded.

### **b. Annual Return 2015/2016**

The Clerk reported that information had now been received from BDO with regard to the Annual Return for 2015/2016. The Clerk stated that the Annual Governance Statement will need to be approved at the AGM on 9 May, an internal audit will be arranged for mid-May, the Council will need to approve the Annual Return at its Meeting on 13 June, accounts will be made available for public viewing between 15 June and 26 July and the Annual Return has to be submitted to BDO by the deadline of 27 June.

c. To approve £25.00 for Joanna Bottomley (Allotment Deposit)

d. To approve £25.00 for Jill Ward (Allotment Deposit)

e. To approve £100.00 for Bridport CAB (Grant)

f. To approve £90.23 for Clerk's expenses (February and March 2016)

g. To approve £398.00 for Clerk's salary (Adjustment for December 2015 – March 2016)

**Resolved: Proposed by Councillor Bassett, seconded by Councillor Tibballs and agreed by a show of hands, the Council unanimously approved payments c to g as above.**

## **9. PLANNING APPLICATIONS**

### **a. Applications Received and Circulated for Consultation**

The Clerk reported that there were currently no planning applications being considered.

**b. Other applications**

None.

**c. Results**

None.

**10. WEBSITE**

The Clerk reported that good progress was being made on the building of the new website and that she had sent pdf screen shots to Councillors asking for comments on design and structure. She informed that from Wednesday 13 April the new website could be viewed live until the end of the week and she asked Members to have a look and feedback their comments. The Clerk stated that she had set up .gov.uk email accounts for all Councillors and that emails sent to this address can be automatically forwarded to their existing email account. The Clerk agreed to forward further information. The Clerk stated that as Comrades Hall does not have wifi, then she will only be able to show screen shots of the website at its launch at the Annual Parish Meeting.

**Action: The Clerk to forward information on the new email addresses to Councillors. Members of the Council to view the website and feedback comments to the Clerk.**

**11. NEIGHBOURHOOD PLAN**

Councillor Hibbard reported that the information collated from the two meetings was now being reviewed and that headlines were being identified. This will form the basis of a questionnaire which will be distributed throughout the Grouped Parish area. Councillor Hibbard stated that other issues which were outside of the parameters of the Neighbourhood Plan were also being noted to be addressed separately.

**12. PARTNERING AGREEMENTS**

Councillor Chumbley agreed to take over the support review for older people as originally assigned to Mr. Slimon. Councillor Bassett stated that the review of support for Village Halls was underway. Councillor Leader stated that he had been informed by Dorset County Council that they will lease part of the playing field at Broadwindsor School for the development of the Multi Use Games Area (MUGA) and that this was a great step forward for the project.

**13. EMERGENCY PLAN**

Councillor Tibballs referred Members to her Report regarding how to formulate an Emergency Plan as previously circulated by the Clerk. Councillor Tibballs reported that she had made contact with Dorset Police and downloaded the Community Emergency Plan Toolkit. Councillor Saunders thanked Councillor Tibballs for the Report and asked her to speak with the Emergency Planner at Dorset Police again, Councillor Tibballs agreed to progress this.

**14. ALLOTMENTS**

The Clerk reported that allotment renewals had been issued and advised that a new liaison Councillor be appointed at the Annual General Meeting on 9 May. This was agreed.

**15. HIGHWAYS**

The Clerk reported that she had received a response from Dorset County Council in response to the letter about the river crossing at Childhay, this had been previously circulated to

Members. Councillor Hardwill had circulated a response to Members and the Clerk and stated that he was very pleased that a prompt response had been received. Councillor Hardwill asked the Clerk to send a reply to thank Mr. Carroll.

**Action: The Clerk to send a reply to Mr. Carroll.**

Councillor Wigglesworth reported that a meeting had been arranged with Mr. Ian Madgwick, Transport Development Liaison Engineer at Dorset County Council, Mr. Jeremy Barber from Peckmoor Farm and Ms. Debbie Redding from West Dorset District Council Planning Department for 13 April in respect of the equestrian development issues in and around Seaborough.

## **16. AFFORDABLE HOUSING**

In respect of the Community Land Trust, Councillor Leader reported that negotiations were still taking place with two land owners and that the legal work was progressing well.

## **17. LEISURE**

As discussed under Partnering Agreements, Councillor Leader stated that he had been informed by Dorset County Council that they will lease part of the playing field at Broadwindsor School for the development of the Multi Use Games Area (MUGA) and that this was a great step forward for the project.

## **18. THE QUEEN'S 90<sup>TH</sup> BIRTHDAY CELEBRATIONS**

The Clerk stated that this item had been added to the Agenda at the request of Councillor Hardwill. Councillor Hardwill stated that he had seen media reports that celebrations were being organised across the UK to celebrate the Queen's 90th Birthday and that beacons were being lit. He asked whether the Council should be taking part. The Clerk agreed to find out further information and report back to Members.

**Action: The Clerk to find out further information about the Beacon scheme and report back to Members.**

## **19. ANY OTHER BUSINESS**

The Clerk stated that she had, as is required, reported the resignation of Mr. Slimon to the Electoral Services Department at WDDC and as such this had triggered a Casual Vacancy for the Broadwindsor ward. The Clerk stated that a formal notice will be posted on noticeboards in Broadwindsor and that Electors have until 29 April to request that an election take place. Ten or more Electors are required to make this request in order for an election to be called and this would then be paid for by the Parish Council. If there was no request, then the position could then be filled by Co-option.

## **20. PUBLIC PARTICIPATION**

There were no members of the public present.

## **21. THE FMR TRUST**

### **a. To receive the Finance Report**

The Clerk referred Trustees to a spreadsheet highlighting income and expenditure for 2015/2016, which had previously been circulated. The current balance as of 31 March 2016, the year end, was £3826.57. The Clerk asked for questions, there were none.

Councillor Leader asked that the FMR Trust approve an additional grant for Broadwindsor Community Sportsfield of £93.12 for the hire of a chipper machine.

**Resolved: Proposed by Councillor Bassett, seconded by Councillor Hibbard and agreed by a show of hands, the FMR Trust unanimously approved this payment.**

**b. To review the application process for the FMR Trust**

This item was deferred until the next Meeting.

**c. To approve payment of £130.50 for 10% of Clerk's salary**

**d. To approve payment of £206.90 for Drimpton & Netherhay Youth Club**

**Resolved: Proposed by Councillor Smith, seconded by Councillor Hibbard and agreed by a show of hands, the FMR Trust unanimously approved payments c and d.**

## **22. CLOSE**

The Council Meeting was formally closed at 8.45 pm and the FMR Trustees Meeting was formally closed at 8.50 pm.