



MINUTES OF THE COUNCIL MEETING 10 SEPTEMBER 2018
BLACKDOWN VILLAGE HALL

PRESENT: Cllr. Rowland Hibbard (Chairman), Cllr. David Leader (Vice Chairman) Cllr. Tim Bassett, Cllr. Steve Chubb, Cllr. David Chumbley, Cllr. Peter Hardwill, Cllr. Brian Hedditch, Cllr. Susanna Laurie, Cllr. Dorothy Rowe, Cllr. Jacqui Sewell.

ATTENDANCE: Helen Cudmore (Clerk).

The Meeting commenced at 7.30 pm and was opened by the Chairman. There were two members of the public present. Councillor Hibbard welcomed Councillors and members of the public to the Meeting.

1. APOLOGIES AND APPROVAL OF ABSENCE

Apologies were received from Councillor Knox, Councillors Smith, Frampton, Curtis, Madder-Smith and from PCSO Alex Bishop and unanimously approved by the Parish Council.

2. DISCLOSURES OF INTERESTS, DISPENSATIONS AND REGISTER OF INTERESTS UPDATES

a. To receive disclosures of personal and prejudicial interests from Councillors and employees on matters to be considered at the Meeting.

Councillor Hedditch declared an interest in Agenda Item 18a. The Clerk stated that she had received a disclosure from Councillor Hardwill regarding Agenda Item 9a, application WD/D/18/001957.

b. To receive requests for dispensations.

None.

c. To grant any requests for dispensation.

None.

d. To receive any updates to the Register of Interests from Councillors.

No updates were received.

3. MINUTES OF THE LAST MEETING

The minutes from the Meeting held on 9 July 2018 were confirmed as a true record and signed by Councillor Hibbard and unanimously approved by the Council.

4. MATTERS ARISING

The Clerk reported that she had received a notice of resignation from the Parish Council from Lesley Tibballs. Councillor Hibbard stated that he was saddened to receive the news but wanted to pay thanks to Lesley for her hard work and invaluable service to the community. Councillor Hibbard stated that Lesley had been an exemplary Councillor and this was concurred by all Members. Members of the Council made note of Lesley's excellent work bringing together the Emergency Plan for the Grouped Parish area. The Clerk stated that there was now a vacancy for the Broadwindsor ward and that after informing West Dorset District Council of the resignation, she must now arrange for the formal notice to be published on noticeboards. The Clerk stated that she would circulate the notice after the Meeting.

5. PUBLIC PARTICIPATION

Members of the public were invited to address the Council by Councillor Hibbard. A member of the public stated that she would like to see additional signage in Blackdown to help ease the current confusion for deliveries and those not familiar with the area and asked whether this could be added at the same time as the installation of the restored fingerpost sign. Councillor Hibbard stated that he had been in communication with the member of the public regarding this matter and thought it was a good idea. Councillor Hibbard stated that he had alerted the local Member of Parliament to this problem and that he had been proactive in his response. Councillor Hibbard stated that further discussion would take place under Agenda Item 17d. Councillor Hibbard thanked the member of the public for her comments.

a. Report from Councillor Knox

No report provided.

b. Report from Councillor Sewell

Councillor Sewell reported that it was an extremely busy time with the formation of the Shadow Authority which has responsibility for the implementation plans for the new Councils. Councillor Sewell stated that she was still a member of the task and finish group for communications and that a new logo for the new Council was currently being developed. Councillor Hibbard asked whether the new Council would be legally constituted by 1 April 2019, Councillor Sewell stated that it would be and further stated that all current Councillors will remain as a Councillor until four days after the May election and that the first term of the new office would be for five years. Councillor Hardwill stated that he was in favour of the reform so that money could be saved and efficiency improved but reiterated his point raised at several previous Meetings that he believed that this could only be achieved if the process was led by an independent person, coming from outside of the Councils. Councillor Hardwill stated that he was critical of what he had seen so far in the process. Councillor Sewell stated that Councillor Knox was a member of the Shadow Executive and would be able to provide a further insight into the process and stated that someone had been recruited from outside of the Councils and that they are central to the process.

c. Report from Dorset Police

In the absence of PCSO Bishop, the Clerk read aloud his report. The Clerk stated that on the evening of Saturday 21 July a hire van with two males on board were seen by a property near to the Church in Drimpton. As a nearby resident arrived home, one of the males got a sack truck out of the back of the van. They realised that someone had returned home and got back in the van and drove off. On the evening of Monday 30 July, a male was seen hanging around near a yard in Drimpton. He appeared to be acting suspiciously and walked away when someone approached. On Tuesday 21 August, a white Mercedes van was seen at the entrance to an address near Kittwhistle. In the early hours of Wednesday 22 August, a large quantity of diesel was syphoned from a lorry, parked just outside of Broadwindsor. PCSO Bishop had stated in his report that should anyone have any information regarding these incidents, or would like to report any suspicious activity, or would like crime prevention advice, to please contact Dorset Police on 101, or report online at www.dorset.police.uk.

6. AN OVERVIEW OF COUNTRYSIDE MANAGEMENT IN DORSET

Mr. Russell Goff, Senior Ranger, West & Coast Area, Dorset County Council was unable to attend the Meeting and therefore no report was provided.

7. CORRESPONDENCE AND NOTICES

The Clerk stated that with the exception of 7f, all correspondence had been previously circulated to Members of the Council.

a. Dorset County Council, Dorset Highways Councillors Satisfaction Survey 2018

Councillor Hardwill stated that there had been some excellent work carried out by the Highways Authority, most notably when directly funded by Central Government but that it was frustrating that other, smaller projects which the Council had raised frequently over the last five years, still remained outstanding. Councillor Rowe asked whether there is or should be a code to prevent large vehicles using narrow country lanes which often causes damage to verges. Councillor Bassett stated that it is often the case that satellite navigation systems send a driver the route which may be the shortest, but often is unsuitable for their vehicle. Councillor Chubb stated that these vehicles need to get to their destination and often there are no road signs to guide them. Councillor Hibbard stated that he agreed with the discussion but questioned how such a code could be enforced. Councillor Leader stated that cats eyes are extremely important, especially in rural areas and that he is aware that many have not been replaced. Councillor Chubb stated that he had been informed that not replacing cats eyes in some cases was deliberate, as a way of slowing traffic in certain areas. The Clerk was asked to raise the matter of missing or broken cats eyes with the Highways Authority.

Action: The Clerk to raise the matter of missing or broken cats eyes with the Highways Authority.

b. Dorset County Council, Seaside Town Regeneration Call for Evidence

No comments.

c. DAPTC, Government Shale Gas Exploration and Production Planning Consultations

Councillor Hibbard stated that the Government had changed the rules regarding shale gas exploration and production and that applications can be fast-tracked through a new, dedicated planning process.

d. DAPTC, LGA Green Paper for Adult Social Care and Wellbeing

No comments.

e. Dorset AONB Partnership, Draft AONB Management Plan 2019-2024

Councillor Hardwill stated that he had attended a meeting in Bridport about the new AONB Management Plan and had been very impressed by the management lead. Councillor Rowe stated that she had also attended the meeting.

f. Dorset County Council, Deposit of Landowner Statement, Land at Chartknolle

The Clerk reported that she had received notice of the above and that no action was required.

8. ACCOUNTS

a. Finance Report

The Clerk referred Members of the Council to a spreadsheet highlighting income and expenditure for the first and part of the second quarter of 2018/2019, which had previously been circulated. The current balance as of the 2 September 2018 was £63,142.14 which included £51,233.00 of ring-fenced funds for the MUGA project. There were no questions.

b. Update on the Loan from the Public Works Loan Board

The Clerk reported that the loan from the Public Works Loan Board had been agreed and that on 1 August, £19,975.00 had been received, reflecting a deduction of a £25.00 administration fee. The Clerk stated that the first repayment would be made on 1 February 2019 of £742.00, reducing down to a final repayment of £506.05 on 1 August 2038.

c. To approve payment of £1226.40 for Dorset Planning Consultant Limited (Neighbourhood Plan)

d. To approve payment of £111.40 for Clerk's Expenses (July, August)

Resolved: Proposed by Councillor Bassett, seconded by Councillor Hedditch and agreed by a show of hands, the Council unanimously approved payments c and d.

9. PLANNING APPLICATIONS

a. Applications Received and Circulated for Consultation

WD/D/18/001280, Burstock Grange Farm, Grange Lane, Burstock, DT8 3LL

The Clerk reported that this application was seeking approval for the construction of a slurry lagoon and that Councillor Leader had been nominated as the lead Councillor. Councillor Leader stated that this was a legal requirement and a reasonable proposal and that he could not see any reasons for objecting. No objections were raised by the Council.

WD/D/18/001415, 22 Yarnbarton, Broadwindsor, DT8 3QW

The Clerk reported that this application was seeking approval to demolish an existing conservatory and erect a replacement single storey rear extension and that Councillor Sewell had been nominated as the lead Councillor. Councillor Sewell stated no issues had been raised by neighbours and that she could not see any reasons for objecting. No objections were raised by the Council.

WD/D/18/001419, The Flat, Blackdown House, Coombe Water Lane, Blackdown, DT8 3LE

The Clerk reported that this application was seeking approval to replace all casement windows and that Councillor Hardwill had been nominated as the lead Councillor. Councillor Hardwill reported that the flat was once the servant's quarters of the larger house and that the windows were in a poor state of repair and replacement was needed. Councillor Hardwill stated that this was a reasonable proposal and that he could not see any reasons for objecting. No objections were raised by the Council.

WD/D/18/001328, Fore Place, The Square, Broadwindsor, Dorset, DT8 3QD

The Clerk reported that this application was seeking approval for internal and external alterations and repairs and that Councillor Chumbley had been nominated as the lead Councillor. Councillor Chumbley stated that after consulting neighbours an issue relating to plumbing had been raised which was being reviewed and that no other concerns had been raised. The owner of the property was in attendance and stated that once it came to light that listed building consent was required, all works had ceased. No objections were raised by the Council.

WD/D/18/001603, Blackbird Cottage, The Square, Broadwindsor, DT8 3QD

WD/D/18/001604, Blackbird Cottage, The Square, Broadwindsor, DT8 3QD

The Clerk reported that these applications were seeking approval for the erection of a single storey rear extension and rear conservatory and internal and external alterations and that Councillor Rowe had been nominated as the lead Councillor. Councillor Rowe reported that she had consulted all neighbouring properties and although no formal objections had been raised, the Council had been asked to relay some concerns and areas where further detail would be welcomed. Most notably, with regard to the external roof ridge on the proposed dressing room/ en suite, the neighbouring property had asked for a guarantee that the height does not exceed 2.9 metres and has requested that the ridge be offset to the Blackbird Cottage side of the property thus taking it out of the view from the King Charles Cottage sun room. Secondly, the rear extension will involve the building of a lightwell which measures approximately 1.6m x 0.5m. The purpose of this lightwell is to minimise the loss of light to the neighbouring property. However, it is unclear as to how this will be achieved or where any natural light will come from. Further clarification of how the lightwell will be constructed would be welcomed. No objections were raised by the Council.

WD/D/18/001602, Coombe Farm, Coombe Water Lane, Blackdown, DT8 3LE

The Clerk reported that this application was seeking approval to demolish a log shed and erect an outbuilding and that Councillor Hardwill had been nominated as the lead Councillor. Councillor Hardwill stated that there had been no objections to the proposal and that he could not see any reasons for objecting. No objections were raised by the Council.

WD/D/18/001539, Folly Cottage, Bridport Road, Broadwindsor, DT8 3LA

The Clerk reported that this application was seeking approval to erect a log cabin and that Councillor Leader had been nominated as the lead Councillor. Councillor Leader reported that he had reviewed the relevant plans for the application and viewed the site from a distance and that the development would not be visible to neighbouring properties and that he could not see any reasons for objecting. No objections were raised by the Council.

WD/D/18/001630, Tudor House, High Street, Broadwindsor, DT8 3QP

The Clerk reported that this application was seeking approval to re-thatch the front and side elevations of the roof. Councillor Leader stated that this was absolutely reasonable and should be allowed and that he could not see any reasons for objecting. No objections were raised by the Council.

WD/D/18/001628, Clandon Farm Bungalow, Broadwindsor Road, Beaminster, DT8 3PT

The Clerk reported that this application was seeking approval to demolish existing stables and erect new stables and that Councillor Leader had been nominated as the lead Councillor. Councillor Leader reported that this was a reasonable development and that he could not see any reasons for objecting. No objections were raised by the Council.

WD/D/18/001957, Childhay Manor, Wood Lane, Childhay, DT8 3LQ (Prior Approval Application)

The Clerk reported that this application was submitted as a Prior Approval and that planning permission is automatically granted unless West Dorset District Council determines that prior approval is required. Councillor Chubb stated that that he could not see any reasons for objecting. No objections were raised by the Council.

WD/D/18/001860, Old Village Hall, Red Lane, Seaborough Court, Seaborough, DT8 3QY (Certificate of Lawfulness)

The Clerk reported that this application was seeking a Certificate of Lawfulness to allow the property to be lived in on a permanent basis and not just as a holiday let. The Clerk stated that Councillor Laurie had been nominated as the lead Councillor. Councillor Laurie stated that she had spoken with the owners of the property and that she had been informed that they had received a letter of support from the closest neighbours. Councillor Laurie stated that that she could not see any reasons for objecting. No objections were raised by the Council.

b. Other Applications

None.

c. Results

The Clerk reported the following results.

WD/D/18/001109, Liddels Cottage, Laymore, Winsham, Chard, TA20 4NT: Approved
WD/D/18/001213, Broadwindsor Church of England Primary School, Drimpton Road, Broadwindsor, DT8 3QL: Partially Complied

Councillor Leader stated that with regard to WD/D/18/001213, fully complied status was only granted upon completion of the development.

10. REPORT FROM DAPTC WESTERN AREA MEETING 6 SEPTEMBER 2018

Councillor Hibbard reported that he was unable to attend this meeting but would circulate minutes once received.

11. REVIEW OF THE DORSET JOINT LOCAL PLAN

Councillor Sewell reported that the Inspector had stated that the original Local Plan did not contain a sufficient number of housing and had advised an early review. Councillor Sewell stated that the additional housing was needed within the Dorchester and Sherborne areas. Councillor Sewell stated that the review had provided the opportunity to redefine the definition of 'isolated' and provide a formal route to seek removal of occupancy conditions.

12. LOCAL GOVERNMENT REFORM UPDATE

Councillor Sewell reported that the Shadow Council has sent the Boundary Commission slightly adjusted boundaries for their consideration. The new recommendations will see the whole of Broadwindsor and Seaborough in the Marshwood Vale ward. Councillor Sewell stated that the outcome should be received on 6 October. Councillor Laurie stated that she was very pleased with this change.

13. NEW GENERAL DATA PROTECTION REGULATIONS UPDATE

The Clerk stated that she had sent Members of the Council a request asking that any documents held containing personal information be returned to her. The Clerk stated that she would contact those Members involved with the Neighbourhood Plan Committee separately. The Clerk stated that she had begun the process of reviewing information held by the Council and redacting any personal data from files which still needed to be retained.

14. NEIGHBOURHOOD PLAN

Councillor Hibbard reported that the deadline for the consultation of the Pre-Submission Draft of the Broadwindsor Area Neighbourhood Plan and updated Strategic Environmental Assessment (SEA) had been extended to 24 September 2018. This was to allow for further consultation on the SEA summary which had not been included in the first period. Councillor Hibbard stated that the Committee will next meet on 9 October and that he will update the Council on the results of the consultation thereafter.

15. EMERGENCY PLAN

Councillor Bassett stated that this item could now be removed from the monthly agenda and added as and when required and at its annual review point. Thanks to Lesley Tibballs for her excellent work on the Plan was noted. Councillor Bassett stated that he would be happy to take the lead on this.

16. ALLOTMENTS

The Clerk reported that Councillor Madders-Smith had obtained a quotation of £252.00 for a new noticeboard and that a member of the community had offered to install the noticeboard without charge. Members of the Council deemed this to be an acceptable quotation and asked the Clerk to add this to the Accounts section of the October agenda.

Action: The Clerk to add £252.00 as a payment on the agenda for October.

17. HIGHWAYS

a. Report from the Footpaths Officer

Councillor Rowe reported that she had walked a number of local footpaths and noted problems on all of them and stated that she had been in contact with the walking group in Drimpton. Councillor Rowe stated that she will speak with Mr. Russell Goff to find out how he would like to receive reports to ensure that all communications are efficient and effective. Councillor Rowe stated that she was pleased to report that after seven months, the gate was now in place in Drimpton. Councillor Hibbard thanked Councillor Rowe for her considerable efforts.

b. Verge Management in the Grouped Parish Area

Councillor Rowe stated that with the absence of Mr. Goff, that she would report at the next Meeting. Councillor Hardwill stated that hedges can now be trimmed and encouraged farmers and landowners to trim right back. Councillor Chubb stated that roads need to be accessible and stated that the Parish Council may have to pay for the smaller jobs that are not getting done by the County Council anymore. Councillor Hibbard stated that this was a good idea and that a list should be compiled. Councillor Rowe asked whether the Parish Council has any influence over hedge laying as it would be more efficient over a longer time.

c. Parking in Broadwindsor Square Update

Councillor Hibbard reported that he had been contacted by a local resident regarding the problem of parking in Broadwindsor Square and the subsequent congestion and access problems that it had been causing for a considerable time. Councillor Hibbard showed Members of the Council a sketch detailing a proposal for the area outside the former shop to be kept clear with the installation of bollards. There was general consensus that this proposal would not be acceptable.

d. Signage (Fingerpost Signs, Commercial Advertising)

Councillor Bassett reported that he had inspected the no parking sign in Broadwindsor and did not believe it to be intrusive. Councillor Chubb asked whether the sign was having any effect, Councillor Leader stated that it was and that no vehicles had been seen by him, parking in front of the sign. The Clerk reported that she had asked for an update from the Enforcement Team at West Dorset District Council and was still awaiting a reply. Councillor Rowe stated

that the sign at Fullers had been removed but that there were still two others in Broadwindsor. Councillor Hibbard stated that as referred to under Agenda Item 5, that if further place names could be added to Fingerpost signs, that this may reduce confusion for travellers and delivery drivers. Councillor Leader stated that this could be done and reported that the timber had been purchased and the equipment was ready and that he would arrange for Mr. Rob Hedditch to contact the member of the public who raised the matter earlier in the Meeting. Councillor Hardwill stated that additional information could be placed on boards underneath the Fingerpost sign and stated that the same lettering should be used. Councillor Hibbard stated that he also thought that it would be useful to have signs at each end of lanes stating their relevant names. Councillor Leader agreed that this would be helpful. Councillor Hardwill stated that thought must be given to new signage as it may alter chosen routes, for example the way heavy vehicles may travel and stated that sometimes signage is deliberately omitted. Councillor Hibbard reported that a grant of £1500.00 had been received from the Campaign to Protect Rural England (CPRE) to support the cost of the Fingerpost restoration programme.

e. Hursey Common Gates

Councillor Hibbard stated that the Clerk had emailed a request from a member of the public asking that the Parish Council consider supporting the cost of installing a wooden pedestrian gate at the east end of the field nearest to the main road and post, rails and wire to enable the removal of the large existing five bar galvanised gate situated at the old vehicular access to the field and its repositioning at the west end of the field. This proposal was put forward to improve the safety of Hursey Common which is used by young people and families with young children. Councillor Hibbard stated that funding of between £200.00 and £250.00 was being requested. Councillor Leader stated that he had no objections to this proposal, Councillors Rowe and Chumbley stated that it should be supported. Councillor Hibbard asked the Clerk to add this to the agenda for the October Meeting.

Councillor Leader reported that he had been approached by a member of the public who is a frequent visitor to Hursey Common but has limited mobility and is finding that a patch of uneven ground is causing access to become difficult. Councillor Leader stated that he would be happy to carry out the work to rectify this problem and anticipated that materials would cost approximately £40.00. Members of the Council stated their support for this work and Councillor Hibbard asked the Clerk to add this payment to the October agenda.

Action: The Clerk to add the above payments for the Hursey Common gate and materials to the October agenda.

f. Update on Parking in Netherhay Layby

Councillor Chubb reported that although the situation had improved, he was still receiving complaints from members of the public about a trailer being parked in the layby which was causing the passing place to be restricted. Councillor Chubb stated that it was proving difficult to confirm ownership of the layby and that enquiries were still ongoing. Councillor Hedditch

stated that there had been a problem with rubbish being dumped in the layby two years previously and this had been eradicated since the trailer had been parked there.

18. AFFORDABLE HOUSING

a. Report from the Broadwindsor Group Parish Community Land Trust

Councillor Leader reported that no further progress had been made and that matters were still with solicitors. Councillor Hibbard thanked Councillor Leader for his persistence.

19. LEISURE

a. Update of the Multi-Use Games Area Project

Councillor Leader reported that the relevant conditions for West Dorset District Council had been met but that he had now been asked by Dorset County Council for a structural report to be completed on the bank of land by the Community Shop. Councillor Leader stated that he understood why this request had been made but stated that it could have been made three months earlier as part of the lease agreement negotiations and that this had now caused an unfortunate delay in the process. Councillor Leader stated that this would mean additional costs for the project and that he could not provide a new start date at this time. Councillor Bassett asked about grants which had been approved and whether such a delay will have an impact. Councillor Rowe stated that she would revisit the information from the Awards for All Programme and Councillor Hibbard stated that an extension could be requested.

20. MATTERS OF INTEREST AND INFORMATION

a. Items for next Agenda from Members of the Council

None

b. Items for next Agenda from Members of the Public

None

21. PUBLIC PARTICIPATION

There were no questions from the members of the public.

22. CLOSE

The Council Meeting was formally closed at 8.54 pm. Councillor Hibbard thanked everyone for attending.