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**The Annual General Meeting of the Council will be held at 7.30 pm on  
Monday 14 May 2018 at Comrades Hall, Broadwindsor**

## **AGENDA**

### **1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

- a. Election and signing of the Declaration of Acceptance of Office.

### **2. TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**

### **3. DISCLOSURES OF INTERESTS, DISPENSATIONS AND REGISTER OF INTERESTS UPDATES**

- a. To receive disclosures of personal and prejudicial interests from Councillors and employees on matters to be considered at the Meeting.
- b. To receive requests for dispensations.
- c. To grant any requests for dispensation.
- d. To receive any updates to the Register of Interests from Councillors.

### **4. MINUTES OF THE LAST MEETING**

To resolve that the minutes of the Council Meeting held on Monday 9 April 2018 as circulated to Members be signed as a correct record.

### **5. MATTERS ARISING**

### **6. PUBLIC PARTICIPATION**

Residents are invited to give their views and ask questions of the Parish Council on issues on this Agenda.

- a. Report from Dorset County Councillor
- b. Report from West Dorset District Councillor
- c. Report from Dorset Police

### **7. CORRESPONDENCE AND NOTICES**

- a. BAVLAP, Invitation to Devolution of Power Meeting, 24 May 2018
- b. Dorset County Council, Notification of Submission of Bournemouth, Dorset and Poole Mineral Sites Plan and Bournemouth, Dorset and Poole Waste Plan
- c. West Dorset District Council, Chairman's Centenary Fund
- d. DAPTC, Unitary Council Arrangements

### **8. COUNCIL MEETING DATES AND VENUES**

- a. To approve the dates and venues for Council Meetings for the 2018/2019 period.

### **9. REVIEW OF STANDING ORDERS**

- a. To review and approve that the Council's Standing Orders are fit for purpose.

## **10. APPOINTMENT OF REPRESENTATIVES**

- a. Broadwindsor School
- b. Blackdown, Comrades Hall and Drimpton Village Hall Committees
- c. Hursey Common Committee
- d. Broadwindsor Allotment Group
- e. Footpaths Officer
- f. DAPTC Western Area Committee
- g. Other Representations

## **11. ADOPTION OF POLICIES**

- a. BGPC Complaints Policy
- b. BGPC Equal Opportunities Policy
- c. BGPC Information Publication Scheme

## **12. ACCOUNTS**

- a. To receive the Finance Report (Balance £48,672.54 as of 2 May 2018)
- b. To receive and note the Internal Audit Report 2017/2018
- c. To approve the Accounting Statements and Reconciliation 2017/2018
- d. To approve the Period for the Exercise of Public Rights
- e. To approve Section 1, Annual Governance Statement of the Annual Governance and Accountability Return for 2017/2018
- f. To approve BGPC Direct Debits and Standing Orders for 2018/2019
- g. To approve payment of £525.00 for DM Payroll Services Ltd (Data Protection Contract)
- h. To approve payment of £70.00 for DAPTC (Annual Conference)
- i. To approve payment of £225.00 for Michelle Abadie (Website Maintenance)
- j. To approve payment of £15.00 for Broadwindsor Allotment Group (BAG Fees)
- k. To approve payment of £30.00 for Mr. Richard Longden (Overpayment of Allotment Tenant Fee)
- l. To approve BGPC Loan of £20,000 from Public Works Loan Board (MUGA Project)
- m. To approve £250.00 for Life Education Wessex (Grant)
- n. To approve £2,744.40 for Fox Carpentry and Joinery (Sapele Hardwood for Fingerpost Signs)
- o. To approve £5.50 for HMRC (NI)
- p. To approve £249.46 for Zurich Insurance PLC (Insurance Premium)

## **13. PLANNING APPLICATIONS**

### **a. Applications Received and Circulated for Consultation**

WD/D/18/000618, Sandpits, Drimpton Road, Broadwindsor, Dorset, DT8 3RS

WD/D/18/000693, 22 Bridport Road, Drimpton, Dorset, DT8 3RD

### **b. Other Applications**

### **c. Results**

### **d. West Dorset District Council Local Searches**

### **e. Enforcement**

## **14. SECTION 106 ALLOCATION PROCESS - IDENTIFICATION OF PROJECTS**

- a. Allocation of £81.52 S106 Allotment Funds

## **15. DORSET ELECTORAL REVIEW**

## **16. NEW GENERAL DATA PROTECTION REGULATIONS UPDATE**

## **17. NEIGHBOURHOOD PLAN**

- a. Report from the Broadwindsor Group Parish Neighbourhood Plan Steering Committee and Review of the Draft Neighbourhood Plan

## **18. EMERGENCY PLAN**

- a. Report from the Broadwindsor Group Parish Emergency Plan Working Group

## **19. ALLOTMENTS**

- a. BAG Annual General Meeting Feedback

## **20. HIGHWAYS**

- a. Saturday Bus Service Update
- b. Report from the Footpaths Officer
- c. Verge Management in the Grouped Parish Area
- d. Car Parking in Broadwindsor Square
- e. Dog Fouling and Bins
- f. Speedwatch in Drimpton
- g. Fly Tipping in Common Water Lane

## **21. AFFORDABLE HOUSING**

- a. Report from the Broadwindsor Group Parish Community Land Trust

## **22. LEISURE**

- a. Review of the Multi-Use Games Area Project, Finance and Next Steps

## **23. BROADWINDSOR COMMUNITY STORES BREAK IN**

## **24. MATTERS OF INTEREST AND INFORMATION**

- a. Items for next Agenda from Members of the Council
- b. Items for next Agenda from Members of the Public

## **25. PUBLIC PARTICIPATION**

Residents are invited to give their views and ask questions of the Parish Council on any outstanding issues on this Agenda or raise issues for future consideration.

## **26. CLOSE**

The press and public are invited to attend. Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Any member of the public shall not speak for more than five minutes. A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

**The next Meeting of the Parish Council will convene on Monday 11 June 2018.**