



Clerk to the Council, Helen Cudmore  
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**The Annual Meeting of the Council will be held at 8.00 pm on Monday 13 May 2024**

**COMRADES HALL, BROADWINDSOR**

## **AGENDA**

### **1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

- a. Election and signing of the Declaration of Acceptance of Office.

### **2. TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**

### **3. DISCLOSURES OF INTERESTS, DISPENSATIONS AND REGISTER OF INTERESTS UPDATES**

- a. To receive disclosures of personal and prejudicial interests from Councillors and employees on matters to be considered at the Meeting.
- b. To receive requests for dispensations.
- c. To grant any requests for dispensation.
- d. To receive any updates to the Register of Interests from Councillors.

### **4. MINUTES OF THE LAST MEETING**

To resolve that the minutes of the Meeting of the Council held on Monday 8 April 2024 as circulated to Members be signed as a correct record.

### **5. MATTERS ARISING**

- a. Results of Dorset Council Elections 2024
- b. Actions Required by Councillors
- c. Support for New Councillors

### **6. PUBLIC PARTICIPATION**

Residents are invited to give their views and ask questions of the Parish Council on issues on this Agenda.

- a. Report from Councillor Christopher, Dorset Council
- b. Report from Dorset Police
- c. Co-option to Broadwindsor Group Parish Council

### **7. CORRESPONDENCE AND NOTICES**

- a. Resident, Deterioration of Bridge, Bridleway W23/60 off Oathill Lane, Broadwindsor
- b. Citizens Advice Bridport & District, Request for Grant
- c. Drimpton Resident, Highway Concerns, Netherhay
- d. Beaminster Town Council, Request for Financial Support for Community Bus and Volunteer Drivers

## **8. COUNCIL MEETING DATES AND VENUES**

- a. To approve the dates and venues for Council Meetings for the 2024/2025 period.

## **9. REVIEW OF STANDING ORDERS**

- a. To review and approve that the Council's Standing Orders are fit for purpose.

## **10. APPOINTMENT OF REPRESENTATIVES**

- a. Broadwindsor School
- b. Comrades Hall, Blackdown Village Hall and Drimpton Village Hall Committees
- c. Broadwindsor Allotment Group
- d. ROWLO/Footpaths Officer
- e. DAPTC Western Area Committee
- f. Dorset Council Climate & Ecological Emergency Support Group
- g. Other Representations

## **11. ACCOUNTS**

- a. To receive the Finance Report (Balance £45,615.16 as of 30 April 2024)
- b. To approve BGPC Direct Debits and Standing Orders for 2024/2025
- c. To approve the Period for the Exercise of Public Rights 2023/2024
- d. To note and approve the Internal Audit Report for 2023/2024
- e. To approve Section 2 – Accounting Statements of the Annual Governance and Accountability Return for 2023/2024
- f. To approve payment of £1,207.70 for Dorset Council (Litter Bins)
- g. To approve payment of £612.47 for DAPTC (Annual Subscription)
- h. To approve payment of £35.00 for DAPTC (Training Event)
- i. To approve payment of £31.00 for Comrades Hall (Hire Fee)
- j. To approve payment of £876.33 for Community First Trading Limited (Insurance)
- k. To approve payment of £27.49 for the Royal British Legion (Poppy Wreath)
- l. To approve payment of £84.00 for HMRC (NI)
- m. To approve payment of £219.67 for L Pickering (War Memorial Maintenance)
- n. To approve payment of £87.69 for the Clerk (Expenses May 2024)
- o. Banking Mandate 2024/2025

## **12. PLANNING APPLICATIONS**

### **a. Applications Received and Circulated for Consultation**

P/FUL/2022/05832, Land adjacent to Hillside, Drimpton Road, Broadwindsor, DT8 3QN

### **b. Other Applications**

### **c. Results**

P/VOC/2024/01070, Dorset Farm, Littlewindsor, DT8 3QU: Withdrawn

P/FUL/2024/00831, 3 Templemans Ash, Pilsdon, DT6 5NX: Refused

P/HOU/2024/00885, Manor Barn, Pitmans Grave Crossroads to Junction, Littlewindsor Farm, Littlewindsor, DT8 3QU: Granted

P/STA/2024/00822, Land at Seaborough, Seaborough Court Junction Seaborough to Junction West: Response Given

P/FUL/2023/07359, Magdalen Farm, Maudlin Lane, Winsham, TA20 4PA: Granted

## **13. D-DAY MEMORIAL EVENT 6 JUNE 2024**

**14. CLIMATE CHANGE EMERGENCY**

**15. ALLOTMENTS UPDATE**

**16. MUGA UPDATE**

a. Dedication Event 24 May 2024

**17. COMMUNICATIONS WITHIN THE GROUPED PARISH AREA**

**18. HIGHWAYS**

**19. MATTERS OF INTEREST AND INFORMATION**

a. Items for next Agenda from Members of the Council

b. Items for next Agenda from Members of the Public

**20. PUBLIC PARTICIPATION**

Residents are invited to give their views and ask questions of the Parish Council on any outstanding issues on this Agenda or raise issues for future consideration.

**21. DATE OF NEXT MEETING**

**22. CLOSE**

The press and public are invited to attend. Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Any member of the public shall not speak for more than five minutes. A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.