



Clerk to the Council, Helen Cudmore
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**The Annual General Meeting of the Council will be held at 7.30 pm on
Monday 13 May 2019 at Comrades Hall**

AGENDA

1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN

a. Election and signing of the Declaration of Acceptance of Office.

2. TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

3. DISCLOSURES OF INTERESTS, DISPENSATIONS AND REGISTER OF INTERESTS UPDATES

- a. To receive disclosures of personal and prejudicial interests from Councillors and employees on matters to be considered at the Meeting.
- b. To receive requests for dispensations.
- c. To grant any requests for dispensation.
- d. To receive the Register of Interests from Councillors.

4. MINUTES OF THE LAST MEETING

To resolve that the minutes of the Council Meeting held on Monday 8 April 2019 as circulated to Members be signed as a correct record.

5. MATTERS ARISING

6. PUBLIC PARTICIPATION

Residents are invited to give their views and ask questions of the Parish Council on issues on this Agenda.

- a. Report from Dorset Council
- b. Report from Dorset Police
- c. Report from Beaminster Eco Group

7. CORRESPONDENCE AND NOTICES

8. CO-OPTION TO PARISH COUNCIL, BROADWINDSOR AND DRIMPTON WARDS

9. COUNCIL MEETING DATES AND VENUES

a. To approve the dates and venues for Council Meetings for the 2019/2020 period.

10. REVIEW OF STANDING ORDERS

a. To review and approve that the Council's Standing Orders are fit for purpose.

11. APPOINTMENT OF REPRESENTATIVES

- a. Broadwindsor School
- b. Blackdown, Comrades Hall and Drimpton Village Hall Committees
- c. Broadwindsor Community Sports Field
- d. Broadwindsor Allotment Group
- e. Footpaths Officer
- f. DAPTC Western Area Committee
- g. Other Representations

12. ACCOUNTS

- a. To receive the Finance Report (Balance £73,037.02 as of 30 April 2019)
- b. To receive and note the Internal Audit Report 2018/2019
- c. To consider and approve Section 1, Annual Governance Statement of the Annual Governance and Accountability Return for 2018/2019
- d. To consider and approve Section 2, Accounting Statements of the Annual Governance and Accountability Return for 2018/2019
- e. To approve the Period for the Exercise of Public Rights 2018/2019
- f. To approve BGPC Direct Debits and Standing Orders for 2019/2020
- g. To approve payment of £513.83 for DAPTC (Annual Subscription)
- h. To approve payment of £70.00 for DAPTC (Annual Conference)
- i. To approve payment of £499.20 for Dorset Council (Annual Waste Collection Charge)
- j. To approve payment of £2406.36 for Councillor Leader (Reimbursement of Costs for MUGA Fencing)
- k. To approve payment of £6.71 for HMRC (NI)
- l. To approve payment of £116.66 for DM Payroll Services (Data Protection Officer Support, Year 1)
- m. To approve payment of £5.00 for Broadwindsor Allotment Group (Reimbursement of BAG Fee)
- n. To approve payment of £75.50 for Councillor Rowe (Reimbursement for Compost and Seeds)

13. PLANNING APPLICATIONS

a. Applications Received and Circulated for Consultation

WD/D/19/000774, Old Village Hall, Seaborough, DT8 3QY

b. Other Applications

c. Results

WD/D/19/000476, Nethercroft, West Street, Broadwindsor, DT8 3QQ: Approved

WD/D/19/000678, Sandpit, Drimpton Road, Broadwindsor, DT8 3RS: Partially Complied

(Request for confirmation of compliance with Condition 4 of planning approval WD/D/18/002336)

WD/D/19/000469, West Swillets Farm Cottage, West Swillets Road, Seaborough, DT8 3QZ:

Approved

WD/D/19/000919, Broadwindsor Craft and Design Centre, Redlands Lane, Broadwindsor, DT8 3PX:

Partially Complied (Request for confirmation of compliance with Conditions 2 and 4 of planning approval WD/D/18/002105)

14. GROUP PARISH WELCOME PACK

15. NEIGHBOURHOOD PLAN

- a. Report from the Broadwindsor Group Parish Neighbourhood Plan Steering Committee

16. ALLOTMENTS

17. HIGHWAYS

- a. Report from the Footpaths Officer
- b. Verge Management in the Grouped Parish Area
- c. Dog Fouling

18. AFFORDABLE HOUSING

- a. Report from the Broadwindsor Group Parish Community Land Trust

19. LEISURE

- a. Update of the Multi-Use Games Area Project

20. MATTERS OF INTEREST AND INFORMATION

- a. Items for next Agenda from Members of the Council
- b. Items for next Agenda from Members of the Public

21. PUBLIC PARTICIPATION

Residents are invited to give their views and ask questions of the Parish Council on any outstanding issues on this Agenda or raise issues for future consideration.

22. CLOSE

The press and public are invited to attend. Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Any member of the public shall not speak for more than five minutes. A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

The next Meeting of the Parish Council will convene on Monday 10 June 2019.