

Broadwindsor Group Neighbourhood Plan

Minutes of meeting on 28th February 2017, 7.30 pm, at Blackdown Village Hall.

Attendance – Rowland Hibbard (Chair), David Chumbley (Secretary), Steve Chubb, Brian Hesketh, Jacqui Sewell and Jo Witherden.

The Chairman welcomed all to the meeting. Apologies received from Brian Ridley, Bob Harris, Tim Marshall, Prue Davies and Bob Harris.

Minutes

Minutes of the last meeting had been previously emailed to all members. A copy of the minutes from the Meeting held on 24th January 2017 were confirmed as a true record and signed by the Chairman.

Matters arising

None

Correspondence & Notices

The Chairman has received an email from Martin Coulson stating that he wished to withdraw from the Committee. RH will reply and thank Martin for his efforts.

Treasurers report / invoices for payment

Treasurer reported the following. Balance was £373.83 with no payments outstanding. Records concerning the grant are to be kept for 6 years. Treasurer will apply for the next grant in April.

Grant progress

End of Grant report completed.

Consultation Summary

Following Martin Coulson's withdrawal we will need another member to action this. Secretary to approach a member. JW has produced very useful guidance. We discussed whether it could be updated by all as and when, but concluded that one person is best.

Questionnaire Results Discussion

No further discussion at this time.

Businesses Survey progress

RH mentioned a possible site for Business development.

Call for Sites advice note

JW had produced a Call for Sites advice document that had been previously emailed to all members. This gave an overview and detail of how to create a Call for Sites form for our plan. Please see document for full information. The Call for Sites form now needs to be issued. Advertising in all local outlets, press, websites etc. will be required. The form produced by JW will be adapted to our requirements by SC. A poster will be designed by BH. WDDC SHLAA will be checked for any possible sites. We intend to issue this around 2nd April with a closing date of 30th April.

Environment advice note

JW had produced an Environment advice document that had been previously emailed to all members. This gave an overview and detail of what is required to be considered for our plan. Please see document for full information. We need to identify our green spaces (Hursey Common, Drimpton football pitch etc.), important views, open gaps etc. All members were asked to consider for next meeting.

David Allerton from Drimpton had taken photos of houses and other buildings in Drimpton. These were viewed. RH will contact a Broadwindsor resident to do the same there. DC will do the same in Hursey and BH will do Burstock. JW will contact Dorset Environmental Records Centre (DERC) to see if they can supply data / maps of any identified wildlife sites.

Any other business

JW referred to her email of 14th February where she mentioned further work that may provide useful evidence. For instance, mobile / broadband coverage, especially for Business users. It was suggested that this could be tackled as part of the continuation of our Business survey. TB to be contacted. See email, last paragraph, for full information of items discussed as things to consider for our Plan.

RH expressed the need for a Newsletter to keep the Community / Parish informed. This would need to be available via the local websites. RH to action.

A new recruit to replace MC would be required. RH asked members to consider any possibilities.

Next meeting Monday 27th March, 7.30 pm, Blackdown Village Hall

The meeting closed at 9.25 pm.